

REQUIREMENTS FOR THE BAR EXAMINATIONS FOR NEW APPLICANTS

Applicants for the Bar Examinations must file a verified petition in the form prescribed by the Supreme Court [available at the Office of the Bar Confidant (OBC) for free] from **1 June to 31 July 2016**.

Graduates of schools whose academic year ends in June 2016 are given until **15 August 2016** to file their verified petitions.

A. NEW APPLICANTS (WITHOUT CASES) FILING FEE (PHP 3,500.00)

- 1) Birth Certificate (issued by the NSO or Local Civil Registrar)
 - Original or certified true copy
 - Must be legible
 - In the absence of a Birth Certificate, submit a Certificate of Late Registration
 - In case of discrepancy in the entries in the Birth Certificate and Transcript of Records (TOR), applicant is required to submit a **corrected Birth Certificate** or **corrected TOR** as the case may be.
- 2) Marriage Certificate for Married Female Applicants (issued by the NSO or Local Civil Registrar)
 - Original or certified true copy
- 3) Two (2) Testimonials of Good Moral Character executed by a Member of the Philippine Bar
- 4) Official Pre-Law Degree Transcript
 - Original or certified true copy
 - In case Rizal course is integrated with another subject/s, applicant is required to submit a certification from his/her school to this effect.
- 5) Official Law Degree Transcript
 - Original or certified true copy
- 6) Certificate of No Derogatory Record
- 7) Certification by the School Registrar executed under oath and noted by the Law Dean that the applicant graduated a four (4) year law course and that his/ her name is included in the LEB Certification [per Resolution No. 2012-06 by the Legal Education Board (LEB)]
- 8) Three (3) copies of latest un-retouched photos with name IMPRINTED thereon (1 ½ x 1 ½)
- 9) Self-addressed stamped envelope

B. NEW APPLICANTS (WITH CASES)

In addition to the above-enumerated requirements, applicant shall also submit:

- 1) **PENDING CASES** (Civil, Criminal, Administrative, including those filed with the Prosecutor's Office and the Office of the Ombudsman)
 - Certified true copy of Complaint/ Information
 - Certification as to the pendency and status of the case
- 2) **DECIDED CASES** (Civil, Criminal, Administrative, including those filed with the Prosecutor's Office and the Office of the Ombudsman)
 - Certified true copy of the Decision
 - Certificate of Finality of the Decision
 - Clearance from the Court, Prosecutor's Office or Office of the Ombudsman, as the case may be

Republic of the Philippines
SUPREME COURT
Manila

In the Matter of the
PETITION TO TAKE THE
____ BAR EXAMINATIONS,

B.E. No. _____-N
O.R. No. _____
Amt. Pd.: _____

_____ Surname	_____ Given Name	_____ Middle Name Petitioner.
X-----X		

P E T I T I O N

COMES NOW the undersigned petitioner and to this Honorable Court respectfully states:

- 1) He/She is a Filipino citizen, _____ (*civil status*), _____ years of age, having been born on _____ at _____ to spouses _____ and _____,

who are citizens of the Philippines, and attaches for this purpose the original or certified true copy of petitioner's Birth Certificate, marked as Annex "A";

[Note:

- (a) If born outside of wedlock, state so. _____;
- (b) If not a natural-born Filipino citizen, state how and when citizenship was acquired and attach pertinent documents: _____;
- (c) If a married female, attach original or certified true copy of Marriage Contract, marked as Annex "A-1"]

- 2) He/She is a person of good moral character, and attaches for this purpose two (2) Testimonials of Good Moral Character executed by a member of the Philippine Bar, marked as Annexes "B-1" and "B-2";

- 3) [Note: Kindly check (a) or (b) whichever is applicable.]

- a. He/She has NOT been charged with any act or omission punishable by law, rule or regulation before a prosecutor, judge, public officer or administrative body of any crime or offense;

- b. He/She has been charged with an act or omission punishable by law, rule or regulation, which civil, criminal and/or administrative (*kindly underline whichever is applicable*) case/s is/are now pending/dismissed (*kindly underline whichever is applicable*), and attaches for this purpose a list of his/her pending and/or dismissed case/s and the necessary attachments outlined in the Requirements, marked as Annex "C" and so on;

- 4) He/She finished his/her high school education in the year _____ at the _____ (school); and completed his/her pre-law with a bachelor's degree in _____ (course) at _____ (school) for _____ calendar years, and attaches for this purpose the original or certified true copy of his/her Transcript of Records, marked as Annex "D";
- 5) He/She regularly studied law for _____ calendar years and satisfactorily completed all the requirements for the prescribed law degree at _____ (school), a law school officially approved and recognized by CHED, when applicable, and attaches for this purpose the original or certified true copy of his/her transcript of records (bearing the corresponding certification of the Law Dean or School Registrar concerned and duly authenticated with the school's official seal), marked as Annex "E"; and the original copy of the LEB Certification, marked as Annex "F";
- 6) He/She has no derogatory record in law school where he/she graduated, and attaches for this purpose the original copy of his/her Certificate of No Derogatory Record executed by the Law Dean, marked as Annex "G";
- 7) This is the first time that he/she is taking the Bar Examinations;
- 8) He/She attaches three (3) copies of his/her latest un-retouched photographs (1 ½ x 1 ½), marked as Annex "H";
- 9) He/She is not related by consanguinity or affinity within the fourth civil degree to a member of the Supreme Court or official/personnel of the Office of the Bar Confidant (OBC);

[Note: If related to any of the said Justices or officials/personnel mentioned above, kindly state name and his/her relationship to such. _____]

WHEREFORE, petitioner respectfully prays that he/she be allowed to take the _____ Bar Examinations.

_____, Philippines, _____ 20__.

Signature over Printed Name

Permanent Address

Temporary Address (while preparing for and taking the Bar Examinations)
Mobile and/or Telephone Number
and Email Address

Thumbprint
(Right Thumb)

VERIFICATION

VERIFICATION

Republic of the Philippines)
_____) S.S.

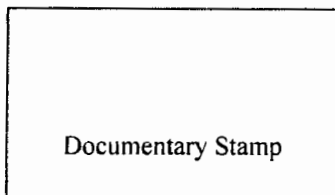
I, _____, after being sworn to in accordance with law, depose and state; that I am the Petitioner in the foregoing petition; that I prepared the foregoing petition; and that the allegations herein are true to be best of my knowledge.

Affiant

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20__ at _____, by affiant who has satisfactorily proven to me his/her identity through his/her valid ID with ID No. _____ issued by _____ issued on _____.

NOTARY PUBLIC

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.



IMPORTANT REMINDERS

- 1) This Petition will NOT be accepted under any of the following instances:
 - a. If any of the blank herein is not properly filled.
[Note: Kindly write "N/A" on lines which are not applicable.]
 - b. If not accompanied by the required documents or papers including payment of the Bar Examinations and other fees;
 - c. If it does not strictly conform with the above form; and
 - d. If it is filed beyond the deadline set by the Court.
- 2) A self-addressed and stamped letter envelope (long) must be attached to the petition to be used in sending your Report of Rating in the Bar Examinations.

TESTIMONIAL OF GOOD MORAL CHARACTER

TO WHOMSOEVER THESE PRESENTS MAY COME:

Upon my oath as a member in good standing of the Philippine Bar, I hereby CERTIFY that:

1. _____, an applicant for the 20__ Bar Examinations, is personally known to me to be a person of good moral character;

2. He/She has not been charged with any act or omission punishable by law, rule or regulation before a prosecutor, judge, public officer or administrative body; nor found culpable by any court or administrative body of any crime or offense involving moral turpitude; nor has he/she any pending case or charge; and,

3. I am in a position to state the foregoing facts because I have known said _____ since _____ or a period of _____ years now.

WITNESS MY HAND this _____ day of _____, 20__, at _____, Philippines.

SIGNATURE OVER PRINTED NAME

DATE OF ADMISSION & ROLL NO.

ADDRESS

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