



Republic of the Philippines
Supreme Court
Manila

Office of the Bar Confidant

**REQUIREMENTS FOR THE BAR EXAMINATIONS
FOR NEW APPLICANTS**

Applicants for the Bar Examinations must file a verified petition in the form prescribed by the Supreme Court [available at the Office of the Bar Confidant (OBC) for free] from **1 June to 31 July 2018**.

Graduates of schools whose academic year ends in June 2018 are given until **15 August 2018** to file their verified petitions.

**A. NEW APPLICANTS (WITHOUT CASES)
FILING FEE (PHP 3,750.00)**

- 1) Birth Certificate issued by the PSA
(In cases where the PSA copy is not legible, applicant must, in addition to the non-legible PSA copy, attach a copy of his/her Birth Certificate issued by the Local Civil Registrar)
 - Original or certified true copy
 - Must be legible
 - In the absence of a Birth Certificate, submit a Certificate of Late Registration
 - In case of discrepancy in the entries in the Birth Certificate and Transcript of Records (TOR), applicant is required to submit a **corrected Birth Certificate** or **corrected TOR** as the case may be.
- 2) Marriage Certificate for Married Female Applicants (issued by the PSA or Local Civil Registrar)
 - Original or certified true copy
- 3) Two (2) Testimonials of Good Moral Character executed by a Member of the Philippine Bar
- 4) Official Pre-Law Degree Transcript
 - Original or certified true copy
 - In case Rizal course is integrated with another subject/s, applicant is required to submit a certification from his/her school to this effect.
- 5) Official Law Degree Transcript
 - Original or certified true copy
- 6) Certificate of No Derogatory Record
- 7) Certification by the School Registrar executed under oath and noted by the Law Dean that the applicant graduated a four (4) year law course and that his/ her name is included in the LEB Certification [per Resolution No. 2012-06 by the Legal Education Board (LEB)]
- 8) Three (3) copies of latest un-retouched photos with name IMPRINTED thereon (1 ½ x 1 ½)
- 9) Self-addressed stamped envelope

B. NEW APPLICANTS (WITH CASES)

In addition to the above-enumerated requirements, applicant shall also submit:

- 1) **PENDING CASES** (Civil, Criminal, Administrative, including those filed with the Prosecutor's Office and the Office of the Ombudsman)
 - Certified true copy of Complaint/ Information
 - Certification as to the pendency and status of the case
- 2) **DECIDED CASES** (Civil, Criminal, Administrative, including those filed with the Prosecutor's Office and the Office of the Ombudsman)
 - Certified true copy of the Decision
 - Certificate of Finality of the Decision
 - Clearance from the Court, Prosecutor's Office or Office of the Ombudsman, as the case may be

- 4) He/She finished his/her high school education in the year _____ at the _____ (school); and completed his/her pre-law with a bachelor's degree in _____ (course) at _____ (school) for _____ calendar years, and attaches for this purpose the original or certified true copy of his/her Transcript of Records, marked as Annex "D";
- 5) He/She regularly studied law for _____ calendar years and satisfactorily completed all the requirements for the prescribed law degree at _____ (school), a law school officially approved and recognized by CHED, when applicable, and attaches for this purpose the original or certified true copy of his/her transcript of records (bearing the corresponding certification of the Law Dean or School Registrar concerned and duly authenticated with the school's official seal), marked as Annex "E"; and the original copy of the LEB Certification, marked as Annex "F";
- 6) He/She has no derogatory record in law school where he/she graduated, and attaches for this purpose the original copy of his/her Certificate of No Derogatory Record executed by the Law Dean, marked as Annex "G";
- 7) This is the first time that he/she is taking the Bar Examinations;
- 8) He/She attaches three (3) copies of his/her latest un-retouched photographs (1 ½ x 1 ½), marked as Annex "H";
- 9) He/She is not related by consanguinity or affinity within the fourth civil degree to a member of the Supreme Court or official/personnel of the Office of the Bar Confidant (OBC);

[Note: If related to any of the said Justices or officials/personnel mentioned above, kindly state name and his/her relationship to such.
_____]

WHEREFORE, petitioner respectfully prays that he/she be allowed to take the _____ Bar Examinations.

_____, Philippines, _____ 20__.

Thumbprint
(Right Thumb)

Signature over Printed Name

Permanent Address

Temporary Address (while preparing
for and taking the Bar Examinations)
Mobile and/or Telephone Number
and Email Address

VERIFICATION

Republic of the Philippines)
_____) S.S.

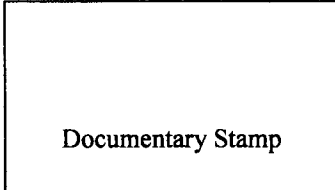
I, _____, after being sworn to in accordance with law, depose and state; that I am the Petitioner in the foregoing petition; that I prepared the foregoing petition; and that the allegations herein are true to be best of my knowledge.

Affiant

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20__ at _____, by affiant who has satisfactorily proven to me his/her identity through his/her valid ID with ID No. _____ issued by _____ issued on _____.

NOTARY PUBLIC

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.



IMPORTANT REMINDERS

- 1) This Petition will NOT be accepted under any of the following instances:
 - a. If any of the blank herein is not properly filled.
[Note: Kindly write "N/A" on lines which are not applicable.]
 - b. If not accompanied by the required documents or papers including payment of the Bar Examinations and other fees;
 - c. If it does not strictly conform with the above form; and
 - d. If it is filed beyond the deadline set by the Court.
- 2) A self-addressed and stamped letter envelope (long) must be attached to the petition to be used in sending your Report of Rating in the Bar Examinations.

[This Petition was duly approved by the Court. Insertion, revision or deletion of any of the provisions herein shall not be allowed.]

TESTIMONIAL OF GOOD MORAL CHARACTER

TO WHOMSOEVER THESE PRESENTS MAY COME:

Upon my oath as a member in good standing of the Philippine Bar, I hereby CERTIFY that:

1. _____, an applicant for the 20__ Bar Examinations, is personally known to me to be a person of good moral character;

2. He/She has not been charged with any act or omission punishable by law, rule or regulation before a prosecutor, judge, public officer or administrative body; nor found culpable by any court or administrative body of any crime or offense involving moral turpitude; nor has he/she any pending case or charge; and,

3. I am in a position to state the foregoing facts because I have known said _____ since _____ or a period of _____ years now.

WITNESS MY HAND this _____ day of _____, 20__, at _____, Philippines.

SIGNATURE OVER PRINTED NAME

DATE OF ADMISSION & ROLL NO.

ADDRESS

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