



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

PURCHASE ORDER

SEP 26 2018
BY: *[Signature]*
TIME: 11:50

Supplier: **S. D. Leal Graphics**
2195 F. YSL Bldg. Laveriza St.
Pasay City

Tel No: 556-0749
Fax No.: 533-8826
TIN:

P.O. No.: **LC-295-2018**
P.O. Date: **Sept 19, 2018**
Mode of Procurement: **Shopping**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: **SUPREME COURT OF THE PHILIPPINES**
Manila

Date of Delivery:

Delivery Term:
Payment Term:
Thirty (30) days credit.

Within thirty (30) calendar days from receipt hereof.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Cash Book, Fiduciary (as per sample)	100	Php377.60	Php37,760.00
THIRTY SEVEN THOUSAND SEVEN HUNDRED SIXTY PESOS ONLY						Php37,760.00

P. R. No. 221

PURPOSE: For issuance to lower courts - RTC.

NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

[Signature]
Signature over printed name of Supplier

Very truly yours,

[Signature]
CARIDAD A. PABELLO
OCA Chief of Office
Office of the Administrative Services

Date: Sept 2 - 2018

Fund Available: *Mindanao*
MARIETTA R. ESDRELON
SC Chief Judicial Staff Officer
Budget Division-FMO, OCA

ALLOBS NO: PTC 00183008
Amount: 37,760 -