



Republic of the Philippines
 Supreme Court of the Philippines
 Office of the Court Administrator
 Manila

Prepared by: DCC

OBLIGATION REQUEST

No. RTC 10182959

Payee CENTURIAN INTERNATIONAL CORP. LC-311-2018

Office 10/12/2018

Address

Responsibility Center	Particulars	F.P.P.	Account Code	Amount
	PAYMENT OF 200BOX OF ACCOUNTABLE FORM NO.51 FOR E-PAYMENT @ 1,375/BOX FOR ISSUANCE TO VARIOUS LC-RTC PER PR NO.250	301010000	50203010-00	275,000.00
Total				275,000.00

A. Certified

Charges to appropriation/allotment necessary, lawful and under my direct supervision

Supporting documents valid, proper and legal

B. Certified

Existence of available appropriation

Signature

Printed Name

Position

Head, Requesting Office/Authorized Representative

Date

Signature *Marietta R. Esdrelon*

Printed Name **MARIETTA R. ESDRELON**

Position **SC Chief Judicial Staff Officer
Budget Division, FMO**

Date



PhilGEPS
Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

elp

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5636480
Procuring Entity SUPREME COURT OF THE PHILIPPINES
Title RFQ No. 081-09-04-18 2nd accountable form no. 51 (e-payment)

Area of Delivery

Solicitation Number: RFQ No. 081-0904-18 (2nd)	Status	Closed
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Shopping	Associated Components	1
Classification: Goods		
Category: Printing Services	Bid Supplements	0
Approved Budget for the Contract: PHP 576,800.00		
Delivery Period:	Document Request List	8
Client Agency:		
Contact Person: Maria Dorothy A Agonos Supply Officer I Procurement Section, Property Division, Office of the Court Administrator (OCA), Supreme Court, Padre Faura St. Ermita, Manila Manila Metro Manila Philippines 1000 63-2-5251270 63-2-5257036 mdaagonos@sc.judiciary.gov.ph	Date Published	15/09/2018
	Last Updated / Time	15/09/2018 00:00 AM
	Closing Date / Time	19/09/2018 16:30 PM
Description		
The Procurement Section, Property Division, Office of the Administrative Services, Office of the Court Administrator (OCA) invites interested supplier to submit their price quotation for the following attached list of items. Please download the attached list of items.		

Created by Maria Dorothy A Agonos
Date Created 14/09/2018

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

TRANSMITTAL

FOR : MA. CARINA M. CUNANAN
Acting Chief of Office
Office of Administrative Services
Supreme Court of the Philippines

FROM : TENIOSO B. LIBED
In-Charge, Property Division,
Office of the Administrative Services, OCA

SUBJECT : REQUEST FOR QUOTATION (RFQ) FOR THE
PROCUREMENT OF ACCOUNTABLE FORM NO. 51
(E-PAYMENT) and PRINTER RIBBON (EPSON)

DATE : 14 September 2018

This refers to the procurement of accountable form no. 51 (e-payment) and printer ribbon (Epson) to be issued to the lower courts. Pursuant to Republic Act 9184 all procurement must be posted at any conspicuous place reserved for this purpose in the premises of the Procuring Entity.

In line with this, may we request the assistance of your office for the posting of the attached copies of the RFQs at the Supreme Court bulletin board assigned for the this purpose from September 14 - 19, 2018.

Thank you very much.


TENIOSO B. LIBED



sc.judiciary.gov.ph

Search



EMERGENCY AND BULLETINS

- o RFQ No. 071-08-22-18
- o RFQ No. 072-08-22-18
- o RFQ No. 074-08-22-18
- o RFQ No. 077-08-30-18
- o RFQ No. 078-08-30-18
- o RFQ No. 081-09-04-18
- o RFQ No. 082-09-04-18
- o RFQ No. 083-09-04-18
- o RFQ No. 084-09-04-18
- o RFQ No. 085-09-10-18
- o RFQ No. 086-09-10-18
- o RFQ No. 087-09-11-18
- o RFQ No. 088-09-11-18

PURCHASE ORDERS

- o P.O. No. LC-096-2018
- o P.O. No. LC-242-2018
- o P.O. No. LC-260-2018
- o P.O. No. LC-261-2018
- o P.O. No. LC-264-2018

Supreme Court Purchase Orders
PROCUREMENT PLANNING COMMITTEE





Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

REQUEST FOR QUOTATION
RFQ No. 081-09-04-18
14 September 2018

The Supreme Court of the Philippines, through the Property Division, Office of the Court Administrator (OCA), is requesting for a formal price quotation for the supply and delivery of accountable form no. 51 (e-payment), in accordance with Republic Act 9184, otherwise known as the Government Procurement Reform Act.

Delivery Date: Forty five (45) calendar days upon receipt of the Purchase Order

Delivery Place: Supreme Court of the Philippines/PhilPost Corp., Port Area, Manila

Prospective bidders shall accomplish, provide correct and accurate information and submit the duly signed Price Quotation (Annex A) form in a **sealed envelope** not later than **4:30 p.m. on 19 September 2018**. Quotations submitted after the said deadline shall not be accepted.

Quotations must be valid for a period of sixty (60) calendar days from the date of submission.

Award shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein. Any interlineations, erasures or overwriting shall be void unless signed or initialled by the bidder or its duly authorized representative.

The Supreme Court shall have the right to inspect and / or test the goods to confirm their conformity to the technical specifications. Liquidated damages equivalent to one-tenth of one percent (0.0001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Supreme Court shall cancel the Purchase Order once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount, without prejudice to other courses of action and remedies open to it. The Supreme Court reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

Very truly yours,

A handwritten signature in black ink, appearing to read "Tenioso B. Libed".

TENIOSO B. LIBED
In-Charge, Property Division,
Office of the Court Administrator

PRICE QUOTATION FORM

Date: _____

TENIOSO B. LIBED

*In-Charge, Property Division
Office of the Court Administrator
Supreme Court of the Philippines
Tel. 525-1270; Telefax 525-7036*

After having carefully read and accepted the terms and conditions in the Request for Quotation, we are submitting our proposal as follows:

Description of Items and Specifications	Qty.	Unit Price	Total Bid Price
Accountable Form No. 51, E-payment, (as per sample)	400 boxes		

Delivery period: 45 calendar days

The above quoted prices are inclusive of all costs and applicable taxes and valid for sixty (60) days.

Very truly yours,

Signature over Printed Name_____
Position_____
Company Name_____
Company Address_____
Contact No.

Mayor's Permit No. _____
DTI or SEC Registration Certificate No. _____
PhilGEPS Registration No. _____

SUPREME COURT OF THE PHILIPPINES
MANILA

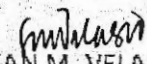
STOCK POSITION SHEET

ARTICLE: Accountable Form No. 51 (e-payment) Unit: PCS.
Standard Stock Level: _____

	Quantity
1) Balance on hand.....	0
2) Item in transit.....	400
3) This requisition No.....	400
4) Total expected stock ... (sum of 1-3)	800
5) Monthly average consumption	104
6) Estimated No. of months to consume (line 4 / line 5)	7.69

I certify to the fairness and reasonableness of the above data.

5-Jul-18
Date


SUSAN M. VELASCO
Head of Section
Shipping & Delivery Section
Property Division, OAS, OCA

RMF/18

Description	unit	Balance on Hand	Quantity requested / delivered	Quantity in the 2018 APP	Balance in the APP as of this date	Quantity as per this requisition	Balance in the APP after this requisition	Estimated period to be covered by this requisition
Accountable Form No. 51 (e-payment)	pcs	0	400	49,896	49,496	400	49,096	2nd Quarter


In Charge,
Property



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

10 September 2018

MR. TENIOSO B. LIBED
In-Charge, Property Division
 Office of the Court Administrator
SUPREME COURT OF THE PHILIPPINES
 Manila

Sir,

Herewith is the production cost estimate for the printing requirement of your good Office specified in the Letter Request for Quotation with RFQ No. 081-09-04-18 dated September 04, 2018 received by this Office on September 05, 2018, based on the following, to wit:

Job Title	: ACCOUNTABLE FORM NO. 51, E-PAYMENT
Quantity	: 400 Boxes (400,000 sets)
Size	: 7 ¼" x 6 ½" x 4 Ply
Material	: Imported colored carbonless paper (white, pink, blue and green)
Color	: Full color logo
Others	: 1,000 sets/box
Cost	: P1,920,000.00/lot or P4,800.00/box

The above cost estimate is based on the current market cost and price of materials excluding freight charges. Kindly send your payment or submit your funded original copy of Purchase Order or at least a Certificate of Funds Availability to facilitate immediate printing together with the following attachments:

1. Copy of this quotation letter and
2. Enlarge copy of your Official logo

Furthermore, this quotation is limited to the description and specification of the item you have requested. Any changes therein may affect the cost, thus subject for a new quotation.

We are also pleased to inform you that NPO an agency under the National Government is exempted from withholding tax per Sec. 2.57.5 (A) Section 4 of the BIR Revenue Regulations No. 14-2002 dated September 09, 2002.

Very truly yours,

[Handwritten Signature]
FRANCISCO V. VALES, JR.
 Director IV

[Handwritten Signature]



One NPO, Our NPO, Yes we canNPO!!!

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)
 Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 925-2188

PRICE QUOTATION FORM

Date: Sept 18, 2018

TENIOSO B. LIBED

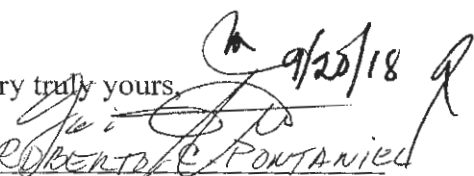
*In-Charge, Property Division
Office of the Court Administrator
Supreme Court of the Philippines
Tel. 525-1270; Telefax 525-7036*

After having carefully read and accepted the terms and conditions in the Request for Quotation, we are submitting our proposal as follows:

Description of Items and Specifications	Qty.	Unit Price	Total Bid Price
Accountable Form No. 51, E-payment, (as per sample)	400 boxes	P2850.00 cup	P1,140,000.00

The above quoted prices are inclusive of all costs and applicable taxes and valid for sixty (60) days.

Very truly yours,

9/20/18

ROBERTO C. PONTANIED
Signature over Printed Name

MANAGER
Position

TRUSEKA TRADING COMPANY
Company Name

10 SPECTRUM BLDG.
POO. MAYAMOT, ANTIPOLDCITY
Company Address

404-3715 / 8927-6270719
Contact No.

Mayor's Permit No. # 2018 - 002985
DTI or SEC Registration Certificate No. PG - 2018 - 24333
PhilGEPS Registration No. # 2018 - 1699 - 31



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

REQUEST FOR QUOTATION
RFQ No. 081-09-04-18
14 September 2018

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Very truly yours,

A handwritten signature in black ink, appearing to read "Tenioso B. Libed".

TENIOSO B. LIBED

*In-Charge, Property Division,
Office of the Court Administrator*

PRICE QUOTATION FORM

Date: Sept. 18, 2018**TENIOSO B. LIBED**

*In-Charge, Property Division
Office of the Court Administrator
Supreme Court of the Philippines
Tel. 525-1270; Telefax 525-7036*

After having carefully read and accepted the terms and conditions in the Request for Quotation, we are submitting our proposal as follows:

Description of Items and Specifications	Qty.	Unit Price	Total Bid Price
Accountable Form No. 51, E-payment, (as per sample)	400 boxes	1,375.00	550,000.00

Delivery period: 45 calendar days

The above quoted prices are inclusive of all costs and applicable taxes and valid for sixty (60) days.

Very truly yours,

Virgje D. Palma

Signature over Printed Name

Account Manager

Position

Centurian Int'l. Corp.

Company Name

505 St. Martin Subd., Barangay, Marikina,
Bulacan

Company Address

5330417 / 09228498509 / 09164448873

Contact No.

Mayor's Permit No. 2018 - 0000224

DTI or SEC Registration Certificate No. CS200910648

PhilGEPS Registration No. 2009 - 56362