



Republic of the Philippines
 Supreme Court
 Office of the Court Administrator
 Manila

PURCHASE ORDER

Page 1 of 1
 ISSUED BY THE PHIL
 SUPREME COURT
 PROPERTY DIVISION - OCA

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Supplier: Columbia Technologies Inc.
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 Manila

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 Fax No.: 400-4729
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P.O. No.: LC-316-2018
 P.O. Date: Oct 10, 2018
 Mode of Procurement: Shopping

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES
 Manila

Date of Delivery:

Delivery Term:
 Payment Term:
 Thirty (30) days credit.

Within thirty (30) calendar days from receipt hereof.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Epson, Ribbon for LQ310 printer	300	Php122.50	Php36,750.00
THIRTY SIX THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY						Php36,750.00

P. R. No. 258

PURPOSE: For issuance to lower courts - MTC.
 NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme: [Signature]

Very truly yours,

Signature over printed name of Supplier

Oct 18, 2018

Date

[Signature]
 CARIDAD A. PABELLO
 OCA Chief of Office
 Office of the Administrative Services

Fund Available: *Melanie*

MARIETTA R. ESDRELON
 SC Chief Judicial Staff Officer
 Budget Division-FMO, OCA

ALLOBS NO: *MTZ10182206*
 Amount: *₱ 36,750 -*