



Republic of the Philippines
 Supreme Court
 Office of the Court Administrator
 Manila

PURCHASE ORDER

SEAL OF THE COURT OF THE PHILIPPINES
 PROPERTY DIVISION: 0888N
 OCT 29 2018
 3:31

Supplier: **Metroshoppers Trading Inc.**
 3890A Araro St., Palanan,
 Makati City

Tel No: **501-4190**
 Fax No.: **555-1665**
 TIN:

P.O. No.: **LG-343-2018**
 P.O. Date: **Oct. 22, 2018**
 Mode of Procurement: **Shopping**

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: **SUPREME COURT OF THE PHILIPPINES
 Manila**

Delivery Term: _____

Date of Delivery: _____

Payment Term: **Thirty (30) days credit.**

Within thirty (30) calendar days from receipt hereof.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Manual typewriter - brand new 18" carriage keyboard: 44 keys Max. typing with: 440mm Max. paper width: 460mm with paper release/carriage release with tabulator setting with 3 position ribbon selector: black/red/stencil ribbon: black/red impression control: individual	7	Php14,200.00	Php99,400.00
NINETY NINE THOUSAND FOUR HUNDRED PESOS ONLY						Php99,400.00

P. R. No. 267
 PURPOSE: For issuance to newly created courts - MTCC.
 NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme: *Elaine Brown Lerno*
 Signature over/printed name of Supplier
Elaine Brown Lerno
 Date NOV. 6, 2018

Very truly yours,
Caridad A. Pabello
CARIDAD A. PABELLO
 OCA Chief of Office
 Office of the Administrative Services

Fund Available: *Maria*

ALLOBS NO: MTCC10182476
 Amount: 99,400.00

MARIETTA R. ESDRELON
 SC Chief Judicial Staff Officer
 Budget Division-FWC, OCA