



Republic of the Philippines
 Supreme Court
 Office of the Court Administrator
 Manila

SUPREME COURT OF THE PHILIPPINES
 PROPERTY DIVISION - OCA

RECEIVED
 DEC 13 2018

PURCHASE ORDER

BY: _____
 TIME: 9:11

Supplier: BOC'S Trading Co. Inc. 264-66 San Vicente St. Mezzanine Binondo, Manila	P.O. No.: LC-369-2018
Tel No: 241-2976; 241-2981 Fax No.: 241-2977 TIN:	P.O. Date: Dec. 10, 2018
	Mode of Procurement: Exclusive Distributor

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES	Delivery Term:
Date of Delivery: Within thirty (30) calendar days from receipt hereof.	Payment Term: Thirty (30) days credit.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Chipboard #20, 25 x 38, as per sample	2,000	Php57.95	Php115,900.00
2		pc	Chipboard #50, 25 x 38, as per sample	140	28.00	Php3,920.00
3		sack	Bookbinding hot melt, technomelt, GA 3030w, Henkel	2	9,875.00	19,750.00
4		rl	Book headband, red	8	549.00	4,392.00
5		gal	Bookbinding white stick-up, glue	45	445.55	20,049.75
6		rl	Book cover, 42 x 50, as per sample	32	3,450.00	110,400.00
7		rl	Gold Foil, 7", SAM 7 Gold (3149185) 120 Nakai	25	1,500.00	37,500.00
8		kl	Cotton rags	30	65.00	1,950.00
9		spl	Book sewing thread Astra brand, white, #8754, 500m	40	76.00	3,040.00
THREE HUNDRED SIXTEEN THOUSAND NINE HUNDRED ONE PESOS AND 75/100 ONLY						Php316,901.75

P. R. No. 289

PURPOSE: Materials to be used for the production of notarial books.

NOTE: Original authority attached to P. O. No. LC-368-2018 under EWBU Integrated amd Trading Corp.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

Aileen B. Liwag

 Signature over printed name of Supplier

 01-22-19

 Date

Very truly yours,
Caridad A. Pabello

 CARIDAD A. PABELLO
 OCA Chief of Office
 Office of the Administrative Services

Fund Available: <i>Marietta R. Esdrelon</i> MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	NOTARIAL FIDUCIARY ACCT # 3472- ALLOBS NO: <u>1000-32</u> Amount <u>316,901.75</u>
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