



Republic of the Philippines  
 Supreme Court  
 Office of the Court Administrator  
 Manila

SUPREME COURT OF THE PHILIPPINES  
 PROPERTY DIVISION - OCA

**RECEIVED**  
 MAY 14 2019  
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 TIME: *8:10*

**PURCHASE ORDER**

Supplier: <b>Integrated Computer Systems Inc.</b> 3F Limketkai Bldg. Ortigas Avenue, Greenhills, San Juan City			P.O. No.: <b>LC-168-2019</b>			
Tel No: <b>727-3801 loc. 1414</b> Fax No.: <b>727-3801 loc. 1414</b> TIN:			P.O. Date: <b>May 7, 2019</b> Mode of Procurement: <b>Shopping</b>			
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b>			Delivery Term:			
Date of Delivery: Within thirty (30) calendar days from receipt hereof.			Payment Term: Thirty (30) days credit.			
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Toner, Cartridge, HPCF280XC	100	Php9,175.00	Php917,500.00
NINE HUNDRED SEVENTEEN THOUSAND FIVE HUNDRED PESOS ONLY						Php917,500.00

**P. R. No. 189**

PURPOSE: For issuance to lower courts - RTC.

NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

*[Signature]*  
 Signature over printed name of Supplier  
 Date: *5/15/19*

Very truly yours,

*[Signature]*  
**MARIA ROSARIO A. LABUGUEN**  
 OCA Assistant Chief of Office  
 Office of the Administrative Services, OCA

Fund Available: <i>[Signature]</i> <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>RTC 05192505</u> Amount <u>₱ 917,500.00</u>
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/mdaa

**CERTIFIED PHOTOCOPY**

**ANA MA. CHRISTINA M. ARCE**  
 SC Supervising Judicial Staff Officer  
 Property Division - OCA