

Republic of the Philippines  
 Supreme Court  
 Office of the Court Administrator  
 Manila



**PURCHASE ORDER**

**RECEIVED**  
 AUG 16 2019

Supplier:

Central Book Supply Inc.  
 2/F Phoenix Bldg., 927 Quezon Avenue  
 Quezon City

Tel No.: 372-3550/374-4064  
 Fax No.: 372-4732  
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P.O. No.: LC-245-2019  
 P.O. Date: Aug. 6, 2019  
 Mode of Procurement:  
 Exclusive Distributor

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery:

SUPREME COURT OF THE PHILIPPINES

Date of Delivery:

Within thirty (30) calendar days from receipt hereof.

Delivery Term:  
 Payment Term:  
 Thirty (30) calendar days credit.

P. R. No. 259

PURPOSE: For issuance to lower courts - Family Courts.  
 NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

*JOHN CHRISTOPHER...*  
 Signature over printed name of Supplier  
 Date: 8/19/19

Very truly yours,  
*MARIA ROSARIO A. LABUGEN*  
 OCA Assistant Chief of Office  
 Office of the Administrative Services - OCA

Fund Available: <i>Maria Arce</i> MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOS NO: <i>FC 08192092</i> AMOUNT CERTIFIED PHOTO COPY 19,900
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ANA MA, CHRISTINA M. ARCE  
 SC Supporting Judicial Staff Officer  
 PROPERTY DIVISION - OCA