



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

PURCHASE ORDER

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SUPREME COURT PROPERTY DIVISION - OCA

AUG 22 2019
BY: [Signature]
TIME: 9:00

Supplier: Catalog Office and Imaging Supplies Inc.
486 ET Yuchengco St., Binondo,
Manila

Telephone No: 313-5096 / 0955-2063258

P.O. No.: LC-251-2019
P.O. Date: August 13, 2019
Mode of Procurement: Shopping

Place of Delivery: SUPREME COURT OF THE PHILIPPINES

Date of Delivery: Within thirty (30) calendar days from receipt hereof.

Delivery Term: Delivery Term:
Payment Term: Thirty (30) days credit.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Receiving Machine, model 5460	64	Php2,475.00	Php158,400.00
ONE HUNDRED FIFTY EIGHT THOUSAND FOUR HUNDRED PESOS ONLY						Php158,400.00

P. R. No. 264
PURPOSE: For issuance to lower courts - MCTC.
NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme: [Signature]
Signature over printed name of Supplier
Date: 8/13/19

Very truly yours,
MARIA ROSARIO LABUGUEN
OCA Assistant Chief of Office CA
Office of the Administrative Services, OCA

Fund Available: *Minda*
MARIETTA R. ESDRELON
SC Chief Judicial Staff Officer
Budget Division-FMO, OCA

ALLOBS NO: METC6819 2187
Amount: ₱ 158,400.00

/mda