



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

PURCHASE ORDER

Supplier : DVK Philippines Enterprises 11 Capt. M. Tanyag Street, Ligid Tipas, Taguig City Tel No: 736-6199 Fax No.: 782-2141 TIN:		P.O. No.: LC-297-2019 P.O. Date: Sept. 24, 2019 Mode of Procurement : Public Bidding dated July 16, 2019				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES Shari'a District Courts		Delivery Term: Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.				
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-10						
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pack	Expediente Cover, 8.5 x 13", 155 gsm (250 sheets/pack)	10	Php253.40	Php2,534.00
2		pc	Stitching Needle, 3.5"; 1.47mm	15	4.90	73.50
3		roll	Thread, cotton, 250 gsm, 4-ply	30	54.32	1,629.60
4		box	Ballpen, blue/black/red; ball point 50's/box	10	223.56	2,235.60
5		ream	Onion skin, paper, legal 8.5" x 13", 24 gsm; 500 sheets/ream	50	169.40	8,470.00
6		ream	Mimeograph paper, legal 8.5" x 13", GW: 60 gsm; 480 sheets/ream	50	142.11	7,105.50
7		roll	Ribbon for manual typewriter; nylon; length: 12yds; single spool; color: black	30	24.64	739.20
8		ream	Colored copy paper, legal, 8.5 x 13", 80 gsm	50	227.78	11,389.00
			Freight charges			1,867.97
THIRTY SIX THOUSAND FORTY FOUR PESOS AND 37/100 ONLY						Php36,044.37

A.M. NO. 18-07-12-SC
SC-BAC-GS-Contract No. 2019-10.

PURPOSE: For issuance to lower courts - SDC.

NOTE: Original authority attached to P. O. No. LC-289-2019 under DVK Philippines Enterprises.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

RHEAN BARRERA
 Signature over printed name of Supplier

Oct. 9, 2019
 Date

Very truly yours,

MARIA ROSARIO A. LABUGUEN
 OCA Assistant Chief of Office
 Office of the Administrative Services, OCA

Fund Available: MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>SADC1019 2001</u> Amount <u>₱ 36,044.37</u>
---	--