



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

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TIME: 3:00

PURCHASE ORDER

Supplier: MCSA Marketing 446 Godisco Bldg. San Fernando St. Binondo, Manila		P.O. No.: LC-334-2019				
Tel No: 710-17-87 Fax No.: 986-98-40 TIN:		P.O. Date: December 10, 2019				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.		Mode of Procurement: Shopping				
Place of Delivery: SUPREME COURT OF THE PHILIPPINES		Delivery Term:				
Date of Delivery: Within thirty (30) calendar days from receipt hereof.		Payment Term: Thirty (30) days credit.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		bx	Mailing Envelope (500pc/box)	1,305	Php232.00	Php302,760.00
			Color: white			-
			Quality: bondpaper			-
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THREE HUNDRED TWO THOUSAND SEVEN HUNDRED SIXTY PESOS ONLY						Php302,760.00

P. R. No. 331

PURPOSE: For issuance to lower courts - RTC.

NOTE: Original authority attached.

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JAN 14, 2020
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Very truly yours,

[Signature]
MARIA ROSARIO A. LABUGUEN
OCA Assistant Chief of Office
Office of the Administrative Services, OCA

Fund Available: <u>[Signature]</u> MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>RTC 12193248</u> Amount <u>₱ 302,760.00</u>
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