



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

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TIME: 10:30

**PURCHASE ORDER**

Supplier: <b>SPH International Corporation</b> No. 1102 Quiricada Extension Tondo, Manila  Tel No: 251-1548 / 254-0841 Fax No.: 253-4350 TIN:		P.O. No.: <b>LC-345-2019</b> P.O. Date: <b>December 18, 2019</b> Mode of Procurement: <b>Shopping</b>				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b>		Delivery Term:				
Date of Delivery: Within thirty (30) calendar days from receipt hereof.		Payment Term: Thirty (30) days credit.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Record Book, 500pp	157	Php121.25	Php19,036.25
NINETEEN THOUSAND THIRTY SIX PESOS AND 25/100 ONLY						Php19,036.25

**P. R. No. 337**

PURPOSE: For issuance to lower courts - MTCC.

NOTE: Original authority attached to P.O. No. LC-340-2019 under Boc's Trading Co. Inc.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

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 Date

Very truly yours,  
*[Signature]*  
**MARIA ROSARIO A. LABUGUEN**  
 OCA Assistant Chief of Office  
 Office of the Administrative Services, OCA

Fund Available: <i>[Signature]</i> <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MTCC1219245C</u> Amount: <u>19,036.25</u>
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