

SUPREME COURT OF THE PHILIPPINES  
 PROPERTY DIVISION - OCA  
**RECEIVED**  
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 BY: *[Signature]*  
 TIME: 10:30



Republic of the Philippines  
 Supreme Court  
 Office of the Court Administrator  
 Manila

**PURCHASE ORDER**

Supplier : <p style="text-align: center;"><b>ZAB Enterprises Inc.</b>                  2151 Sobriedad St. corner Blumentrit Extn.                  Brgy. 536 Sampaloc, Manila</p> Tel No: <b>8712-8535 / 8711-0049</b> Fax No.: TIN:	P.O. No.: <p style="text-align: center;"><b>LC-351-2019</b></p> P.O. Date: <p style="text-align: center;"><b>December 18, 2019</b></p> Mode of Procurement : <p style="text-align: center;"><b>Shopping</b></p>
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Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b>  Date of Delivery: Within thirty (30) calendar days from receipt hereof.	Delivery Term:  Payment Term: Thirty (30) days credit.
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No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Stamp Pad Ink	214	Php13.50	Php2,889.00
<b>TWO THOUSAND EIGHT HUNDRED EIGHTY NINE PESOS ONLY</b>						<b>Php2,889.00</b>

**P. R. No. 337**  
 PURPOSE: For issuance to lower courts - MCTC.  
 NOTE: Original authority attached to P.O. No. LC-340-2019 under Boc's Trading Co. Inc.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:  
  
 Signature over printed name of Supplier  
  
12-27-2019  
 Date

Very truly yours,  
  
**MARIA ROSARIO A. LABUGUEN**  
 OCA Assistant Chief of Office  
 Office of the Administrative Services, OCA

Fund Available:  <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MCTC 12192360</u>  Amount <u>₱ 2,889.00</u>
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