



**Republic of the Philippines**  
**Supreme Court**  
**Manila**

**BIDS AND AWARDS COMMITTEE**  
**FOR GOODS AND SERVICES (SC-BAC-GS)**

**NOTICE**

*Procurement of Service Provider of Photocopier Machines  
for the Supreme Court for Three (3) Years*

On March 16, 2020, Administrative Circular No. 31-2020 was issued by Honorable Chief Justice Diosdado M. Peralta wherein all courts nationwide were directed to drastically reduce its operations due to the rising cases of Covid-19 infections. Consequently, all official meetings including meetings of the bids and awards committees and other committees were deferred. Thus, the conduct and period of all procurement activities related to the above-mentioned project were suspended and tolled as of March 16, 2020. Further, due to the complexities of the project and the necessity of revision of the technical specifications, the opening of bids has been postponed until further notice.

In view of the resumption of work operations in all courts nationwide, the submission of the revised technical specifications by the representative of the end-user, and upon approval of the Honorable Chief Justice, notice is hereby given that the suspension of the conduct and the tolling of the period of procurement activities for the subject procurement has been lifted.

Pursuant to the Supreme Court Workplace Protocol (Memorandum Circular No. 04-2020 dated May 22, 2020), no actual meetings in the Supreme Court shall take place except those that maybe called or authorized by the Chief Justice. In the letter of the undersigned dated August 17, 2020, authority was sought to the Honorable Chief Justice for the conduct of a blended mode of videoconferencing and actual face to face meeting, and the same approved.

In view of the resumption of procurement activities and with the approval of the Chief Justice of the blended mode of videoconferencing and actual face to face meeting, the following is the schedule of procurement activities for the above-mentioned project:

<i>Procurement Activity</i>	<i>Date &amp; Time</i>	<i>Venue</i>
Deadline of Submission of Bids	September 14, 2020 (Monday) 2:00 P.M.	Office of ACA Lilian C. Barribal-Co, Ground Floor, Supreme Court Old Bldg., Padre Faura St., Ermita, Manila
Opening of Bids	September 15, 2020 (Tuesday) 2:00 P.M.	*via videoconferencing

Prospective bidders after submitting their bids shall be invited in the opening of bids via videoconferencing thru Microsoft Teams. Please be guided with the further instructions in the bid bulletin.

Please be guided accordingly.

September 4, 2020

**Sgd.**  
**LILIAN C. BARRIBAL-CO**  
*Assistant Court Administrator*  
and Chairperson, SC-BAC-GS