



**SUPREME COURT
BIDS AND AWARDS COMMITTEE FOR THE HALLS OF JUSTICE**

TO : ALL INTERESTED BIDDERS

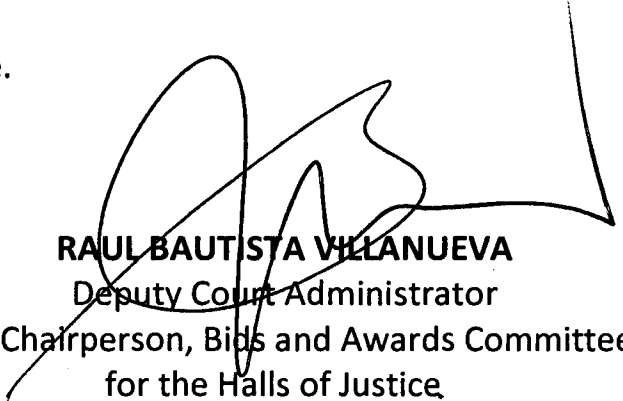
**PROJECT : PROCUREMENT OF WORKS CONTRACTOR/S FOR THE REPAIR
AND REHABILITATION OF THE HALL OF JUSTICE IN LIPA CITY,
BATANGAS**

RE : BID BULLETIN NO. 1

DATE : MARCH 21, 2019

Please be advised that the herein attached new Checklist Form shall be used as your reference for the documentary requirements to be submitted relative to the subject procurement and will be made an integral part of the bidding documents already issued. Kindly disregard the previous Checklist Form attached in the said bidding documents.

For your information and guidance.


RAUL BAUTISTA VILLANUEVA
Deputy Court Administrator
and Chairperson, Bids and Awards Committee
for the Halls of Justice



Republic of the Philippines
Supreme Court
 Manila

**BIDS AND AWARDS COMMITTEE
 FOR THE HALLS OF JUSTICE**

CHECKLIST OF REQUIREMENTS FOR BIDDERS

Project: PROCUREMENT OF WORKS CONTRACTOR FOR THE REPAIR AND REHABILITATION OF THE HALL OF JUSTICE IN LIPA CITY, BATANGAS.

Bidder: _____

ENVELOPE NO. 1 - ELIGIBILITY AND TECHNICAL COMPONENTS

I. ELIGIBILITY DOCUMENTS	
DESCRIPTION	TAB
A. Class "A" Documents	
<input type="checkbox"/> <u>Submit either of the following:</u>¹ a) PhilGEPS Certificate of Registration of Membership under Platinum category in lieu of their Class "A" Documents uploaded and maintained current and updated in the PhilGEPS pursuant to Section 8.5.2 of the 2016 Revised IRR of RA 9184; <i>or</i> b) Certificate of PhilGEPS Registration and the following Class "A" Eligibility Documents under Section 23.1(a) and 24.1(a) of the same IRR: 1. Mayor's/Business Permit or its Equivalent Document; 2. Tax Clearance; 3. PCAB License; and 4. Audited Financial Statements (AFS) for the preceding two (2) calendar years from the date of bid submission, showing, among others, the bidder's total and current assets and liabilities, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions. <i>*Pursuant to BIR Revenue Memorandum Order No. 13-2010, the Audited Financial Statement must have a stamped "Received" (clear and legible) by the BIR on the pages of:</i> <ul style="list-style-type: none"> • <i>Audit Certificate;</i> • <i>Balance Sheet; and Income Statement.</i> 	I-A
<input type="checkbox"/> a) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and b) Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, in accordance with ITB Clause 5.4.	I-B

¹ GPPB Circular 07-2017 dated July 31, 2017 Re: deferment of the Implementation of the Mandatory Submission of PhilGEPS Certificate of Registration and Membership.

<p>The two statements required shall indicate for each contract the following:</p> <ol style="list-style-type: none"> (1) name of the contract; (2) date of the contract; (3) contract duration; (4) owner's name and address; (5) nature of work; (6) contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation; (7) total contract value at award; (8) date of completion or estimated completion time; (9) total contract value at completion, if applicable; (10) percentages of planned and actual accomplishments, if applicable; and (11) value of outstanding works, if applicable. 	
<p><input type="checkbox"/> The statement of the Bidder's SLCC shall be supported by the following:</p> <ol style="list-style-type: none"> (1) Notice of Award and/or Notice to Proceed, (2) Project Owner's Certificate of Final Acceptance issued by the Owner other than the Contractor or the Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory. (3) In case of contracts with the private sector, an equivalent document shall be submitted; 	I-C
<p><input type="checkbox"/> Valid Philippine Contractors Accreditation Board (PCAB) license and registration, category of at least "Medium A" for general building.</p>	I-D
<p><input type="checkbox"/> The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:</p> <p style="padding-left: 40px;">NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.</p> <p style="padding-left: 40px;">The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.</p> <p style="padding-left: 40px;">For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.</p>	I-E
<p>B. Class "B" Document</p> <p><input type="checkbox"/> <i>If applicable</i>, valid JOINT VENTURE AGREEMENT (JVA) in accordance with RA 4566.</p>	I-F
II. TECHNICAL DOCUMENTS	
<p><input type="checkbox"/> Bid Security (Submit any of the following)</p>	II-A

FORM	AMOUNT												
Cash or cashier's/manager's check issued by a Universal or Commercial Bank (2%) Or Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank (2%)	Seven Hundred Six Thousand Five Hundred Seventy Nine Pesos and 70/100 (P706,579.70)												
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security (5%) and/or	One Million Seven Hundred Sixty Six Thousand Four Hundred Forty Nine Pesos and 26/100 (P1,766,449.26)												
Bid Securing Declaration													
<input type="checkbox"/> Organizational chart for the contract to be bid	II-B												
<input type="checkbox"/> List of contractor's personnel, including the following Key Personnel with complete qualification and experience date (resume or curriculum vitae with copies of necessary licenses, accreditations and/or certifications): <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Key Personnel</th> <th style="text-align: left;">Minimum Qualifications</th> <th></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">1. Project Engineer/Architect</td> <td style="vertical-align: top;"> Licensed Civil Engineer or Architect At least five (5) years experience as project engineer/architect in the repair and rehabilitation of buildings. With at least two (2) projects of the same scope and nature handled in the last 5 years. </td> <td style="vertical-align: top;">II-C-1</td> </tr> <tr> <td style="vertical-align: top;">2. Safety Engineer</td> <td style="vertical-align: top;"> Licensed Civil Engineer or Architect At least five (5) years experience as project engineer/architect in building construction With Basic Occupational and Health (BOSH) Certificate With at least two (2) projects of the same scope and nature handled in the last five (5) years </td> <td style="vertical-align: top;">II-C-2</td> </tr> <tr> <td style="vertical-align: top;">3. Project Foreman</td> <td style="vertical-align: top;"> At least seven (7) years experience as Construction Foreman in the repair and rehabilitation of buildings. With at least two (2) projects of the same scope and nature handled in the last 5 years. </td> <td></td> </tr> </tbody> </table>	Key Personnel	Minimum Qualifications		1. Project Engineer/Architect	Licensed Civil Engineer or Architect At least five (5) years experience as project engineer/architect in the repair and rehabilitation of buildings. With at least two (2) projects of the same scope and nature handled in the last 5 years.	II-C-1	2. Safety Engineer	Licensed Civil Engineer or Architect At least five (5) years experience as project engineer/architect in building construction With Basic Occupational and Health (BOSH) Certificate With at least two (2) projects of the same scope and nature handled in the last five (5) years	II-C-2	3. Project Foreman	At least seven (7) years experience as Construction Foreman in the repair and rehabilitation of buildings. With at least two (2) projects of the same scope and nature handled in the last 5 years.		
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<input type="checkbox"/> List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project. To wit: Electric Drill Tile cutter Steel Scaffoldings (H-Frames) Chipping Hammer/Gun Electric Grinder Welding Machine	II-D												

Cut-off Machine (Speed Cutter) One (1) Bagger Mixer	
<input type="checkbox"/> Construction Schedule, including Bar Chart with S-Curve and PERT/CPM reflecting the weekly schedule	II-E
<input type="checkbox"/> Weekly Manpower Schedule	II-F
<input type="checkbox"/> Construction Methodology	II-G
<input type="checkbox"/> Weekly Equipment Utilization Schedule	II-H
<input type="checkbox"/> Certificate of Site Inspection, duly signed by the Maintenance Unit or the Executive/Presiding Judge or Clerk of Court or, in the absence of the aforesaid officials, a responsible ranking officer/employee of the concerned court.	II-I
<input type="checkbox"/> Safety and Health Program	II-J
<input type="checkbox"/> Omnibus Sworn Statement, which needs to be submitted under oath using the prescribed form attached in this Bid Documents	II-K

PASSED _____

FAILED _____

ENVELOPE NO. 2 - FINANCIAL COMPONENT

III. FINANCIAL DOCUMENTS	
DESCRIPTION	TAB
<input type="checkbox"/> Financial Bid Form in accordance with the form prescribed in Section IX, Bidding Forms	III- A
<input type="checkbox"/> BOQ Form	III-B
<input type="checkbox"/> Unit Cost Analysis Form	III-C
<input type="checkbox"/> Soft Copy (USB) of BOQ and Unit Cost Analysis	III-D

N.B.: The Community Tax Certificate is no longer considered competent evidence of identity. In accordance with Supreme Court Resolution dated February 19, 2008 in A.M. No. 02-8-13-SC, the phrase “competent evidence of identity” refers to the identification of an individual based on:

x x x at least one current identification of document issued by an official agency bearing the photograph and signature of the individual, **such as but not limited to –**

- (1) Passport,
- (2) Driver’s license,
- (3) Professional Regulations Commission ID,
- (4) National Bureau of Investigation clearance,
- (5) Police clearance,
- (6) Postal ID,
- (7) Voter’s ID,

- (8) Barangay Certification,
- (9) Government Service and Insurance System (GSIS) e-card,
- (10) Social Security System (SSS) card,
- (11) Philhealth card,
- (12) Senior citizen card,
- (13) Overseas Worker Welfare Administration (OWWA) ID
- (14) OFW ID,
- (15) Seaman's book,
- (16) Alien certificate of registration/immigrant certificate of registration,
- (17) Government office ID,
- (18) National Council for the Welfare of the Disabled Persons (NCWDP) certification.