



Supreme Court

BIDS AND AWARDS COMMITTEE FOR HALLS OF JUSTICE

**INVITATION TO SUBMIT PROPOSALS FOR THE LEASE OF OFFICE SPACE TO
HOUSE THE REGIONAL TRIAL COURT BRANCH 35,19,47 AND MUNICIPAL TRIAL
COURT IN CITIES, ORMOC CITY, LEYTE**

The **Supreme Court of the Philippines, through the Bids and Awards Committee for the Halls of Justice**, is inviting owners of properties within **Ormoc City** to submit sealed price quotations relative to the lease of office spaces for the use of RTC Branch 35,19,47 and MTCC Ormoc City, Leyte. The property to be offered should meet the Technical Specifications set in Annex "A" hereof, including the minimum space requirement stated therein. The sealed price quotation to be submitted should contain the following details enumerated below, to wit:

Owner	
Location	
Lease Area	478 sq.m
Proposed Monthly Rental Rate	
Rental Rate per Square Meter	
Advance Rental	
Security Deposit	
Duration of Lease Contract (in years)	
Other Offer	

The following documents should be included as submittals together with the written proposals –

- i. Updated Mayors Permit
- ii. PhilGEPS Registration
- iii. Tax Declaration
- iv. Certified Photocopy of Transfer Certificate of title
- v. Annual Income Tax Return (BIR form 1701)

The sealed price quotation should be submitted with the office of the Executive Judge of the Regional Trial Court of Ormoc City, Leyte. For further information, please refer to:

The Secretariat

Bids and Awards Committee for the Halls of Justice
c/o Office of the Deputy Court Administrator Raul Bautista Villanueva
3rd Floor Supreme Court Old Building, Taft Avenue, Manila
Telephone No.: (02) 523-6277 e-mail - bachallsofjustice@gmail.com

28 August 2018



RAUL BAUTISTA VILLANUEVA

Deputy Court Administrator and Chairperson
Bids and Awards Committee for Halls of Justice