

**2017 LIST OF OFFICE EQUIPMENT**

**OCA OFFICES**

**A. Items less than ₱ 15,000.00**

GENERAL DESCRIPTION	UOM	SCHEDULE / MILESTONE OF ACTIVITIES												QTY/SIZE	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC					
<b>OCA Marquez</b>																		
Bar Code Scanner															1	5,890.00	5,890.00	SVP
<b>CMO Proper</b>																		
Drilling Machine															1	10,000.00	10,000.00	SVP
<b>CMO, FMD</b>																		
Adding Machine															15	2,705.00	40,575.00	SVP
Battery for Laptop															32	6,000.00	192,000.00	SVP
RAM, 2gb 1Rx8															30	2,500.00	75,000.00	SVP
Charger for AA Batteries															12	1,100.00	13,200.00	SVP
Rechargeable Batteries															12	150.00	1,800.00	SVP
<b>CMO, Statistics</b>																		
UPS															6	6,500.00	39,000.00	SVP
<b>FMO, Budget</b>																		
12 digits adding machine w/ tape															3	2,705.00	8,115.00	SVP
White Board															1	5,000.00	5,000.00	SVP

GENERAL DESCRIPTION	UOM	SCHEDULE / MILESTONE OF ACTIVITIES												QTY/SIZE	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT		
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC						
<b>FMO, Accounting</b>																			
Steel Cabinet																1	7,500.00	7,500.00	SVP
<b>FMO, Cash</b>																			
Adding Machine																6	2,705.00	16,230.00	SVP
<b>FMO, Finance</b>																			
Adding Machine																3	2,705.00	8,115.00	SVP
Calculator																8	230.00	1,840.00	SVP
<b>FMO, Proper</b>																			
Calculator																2	230.00	460.00	SVP
White Board																1	5,000.00	5,000.00	SVP
<b>Legal Office</b>																			
Recorder																7	7,200.00	50,400.00	SVP
Bar Code Scanner																2	5,890.00	11,780.00	SVP
Trolley																1	2,900.00	2,900.00	SVP
Audio Digital Recorder																3	7,200.00	21,600.00	SVP
Spy Camera																2	2,000.00	4,000.00	SVP
Binoculars with Night Vision																2	3,500.00	7,000.00	SVP

GENERAL DESCRIPTION	UOM	SCHEDULE / MILESTONE OF ACTIVITIES												QTY/SIZE	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT		
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC						
<b>Legal Office, Docket</b>																			
Bar Code Scanner																2	5,890.00	11,780.00	SVP
Trolley																2	2,900.00	5,800.00	SVP
<b>OAS, RTC</b>																			
Fax Machine																1	4,500.00	4,500.00	SVP
Telephone Landline																1	1,000.00	1,000.00	SVP
Calculator																20	230.00	4,600.00	SVP
<b>OAS, MTC</b>																			
Calculator																5	230.00	1,150.00	SVP
<b>OAS, Welfare</b>																			
Exhaust Fan																1	1,200.00	1,200.00	SVP
Fax Machine																1	4,500.00	4,500.00	SVP
Push Cart																1	7,000.00	7,000.00	SVP
Digital Calculator																10	230.00	2,300.00	SVP
<b>OAS, Leave</b>																			
Calculator																10	230.00	2,300.00	SVP
Steel Filing Cabinet																62	7,500.00	465,000.00	SVP
Fax Machine																1	4,500.00	4,500.00	SVP
Emergency Light																3	2,600.00	7,800.00	SVP

	GENERAL DESCRIPTION	UOM	SCHEDULE / MILESTONE OF ACTIVITIES												QTY/SIZE	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC					
	<b>OAS, Records</b>																		
	Extension Cord															2	2,000.00	4,000.00	SVP
	Calculator															5	230.00	1,150.00	SVP
	Blinds															4	125.00	500.00	SVP
	Push Cart															2	7,000.00	14,000.00	SVP
	Steel Index Cabinet 4x3															1	8,000.00	8,000.00	SVP
	Steel Index Cabinet 4x6															1	9,000.00	9,000.00	SVP
	<b>OAS, Property</b>																		
	Fax Machine															1	4,500.00	4,500.00	SVP
	Adding Machine with Tape															3	2,705.00	8,115.00	SVP
	Calculator															16	230.00	3,680.00	SVP
	<b>DCA Villanueva</b>																		
	Steel Cabinet															4	7,500.00	30,000.00	SVP
	<b>Office on Halls of Justice</b>																		
	Scientific Calculator															3	1,800.00	5,400.00	SVP
	Digital Vernier Caliper															1	3,100.00	3,100.00	SVP
	Laser Pointer Measuring Device															1	2,300.00	2,300.00	SVP
	Lateral File 3layers															3	11,000.00	33,000.00	SVP
	Mobile Pedestal Drawer															3	3,800.00	11,400.00	SVP

	GENERAL DESCRIPTION	UOM	SCHEDULE / MILESTONE OF ACTIVITIES												QTY/SIZE	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT		
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC						
	Plastic Storage Box 76L															3	800.00	2,400.00	SVP	
<b>TOTAL:</b>																			<b>1,191,380.00</b>	
<b>ADD: 3% INFLATION</b>																				<b>35,741.40</b>
<b>GRAND TOTAL OF OCA EQUIPMENT LESS THAN ₱15,000.00</b>																				<b>1,227,121.40</b>

**B. Items ₱15,000.00 and above\***

	GENERAL DESCRIPTION	UOM	SCHEDULE / MILESTONE OF ACTIVITIES												QTY/SIZE	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC					
	<b>OCA Marquez</b>																		
	Refrigerator, 2 door, gray															1	16,000.00	16,000.00	B/SVP
	Bar Code Printer															1	29,255.50	29,255.50	B/SVP
	<b>CMO, FMD</b>																		
	LCD Projector															1	35,000.00	35,000.00	B/SVP
	<b>FMO, Cash</b>																		
	Electric Typewriter															3	29,000.00	87,000.00	B/SVP
	<b>FMO, Proper</b>																		
	Shredding Machine															1	42,000.00	42,000.00	B/SVP
	Steel Cabinet w/ Vault															1	15,000.00	15,000.00	B/SVP

	GENERAL DESCRIPTION	UOM	SCHEDULE / MILESTONE OF ACTIVITIES												QTY/SIZE	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC					
	<b>FMO, Accounting</b>																		
	Steel Cabinet w/ Vault															1	15,000.00	15,000.00	B/SVP
	<b>FMO, Budget</b>																		
	Steel Cabinet w/ Vault															1	15,000.00	15,000.00	B/SVP
	<b>Legal Office</b>																		
	Bar Code Printer															1	29,255.50	29,255.50	B/SVP
	Shredding Machine															1	42,000.00	42,000.00	B/SVP
	Mobile Phone															2	35,000.00	70,000.00	B/SVP
	<b>Legal Office, Docket</b>																		
	Bar Code Printer															1	29,255.50	29,255.50	B/SVP
	<b>OAS, MTC</b>																		
	Cellphone															2	35,000.00	70,000.00	B/SVP
	<b>OAS, Welfare</b>																		
	Shredder															1	42,000.00	42,000.00	B/SVP
	<b>OAS, Property</b>																		
	Cellular Phone															1	35,000.00	35,000.00	B/SVP

	GENERAL DESCRIPTION	UOM	SCHEDULE / MILESTONE OF ACTIVITIES												QTY/SIZE	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	
			JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC					
	Office on Halls of Justice																		
	Paper Shredder															1	42,000.00	42,000.00	B/SVP
	DSLR Camera															1	80,000.00	80,000.00	B/SVP

**TOTAL:** 693,766.50

**ADD: 3% INFLATION** 20,813.00

**GRAND TOTAL OF OCA EQUIPMENT ₱15,000.00 AND ABOVE:** 714,579.50

**SUMMARY:**

Items Below ₱15,000.00 1,227,121.40

Items ₱15,000.00 and above 714,579.50

**GRAND TOTAL:** **1,941,700.90**