



Republic of the Philippines  
**Supreme Court**  
Manila

**BIDS AND AWARDS COMMITTEE FOR THE HALLS OF JUSTICE**

**INVITATION TO APPLY FOR ELIGIBILITY AND TO BID FOR THE CONTRACT OF JANITORIAL SERVICE FOR THE HALLS OF JUSTICE IN CORDILLERA ADMINISTRATIVE REGION**

1. The *Supreme Court of the Philippines*, through the amount allotted for *Maintenance and Other Operating Expenses for the Halls of Justice*, intends to apply the sum of *Two Million Seven Hundred Seven Thousand One Hundred Fifty-Six Pesos and 40/100 (₱2,707,156.40)*, for one (1) year, being the Approved Budget for the Contract (ABC) to payments under the contract of *Janitorial Service for the Halls of Justice in Cordillera Administrative Region*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Supreme Court of the Philippines* now invites bids for the above Procurement Project. The delivery of services is required for a period of *Two (2) Years*. Bidders should have completed within *Five (5) Years* from the date of submission and receipt of bids, a contract similar to the Project equivalent to at least fifty percent (50%) of the ABC for One (1) Year. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Prospective bidders may obtain further information from the *Supreme Court of the Philippines* and inspect the Bidding Documents at the address given below from 8:00 in the morning until 4:30 in the afternoon.

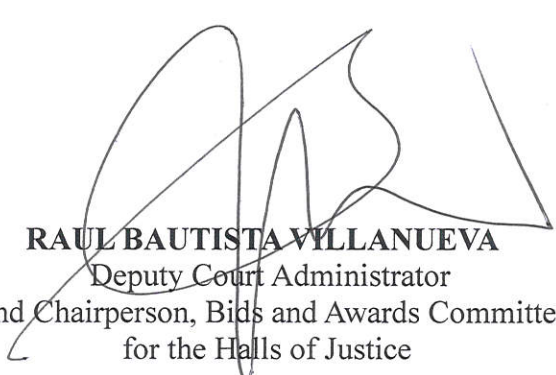
**THE SECRETARIAT**

Bids and Awards Committee for the Halls of Justice  
c/o Office of Deputy Court Administrator Raul Bautista Villanueva  
3<sup>rd</sup> Floor, Old Building, Supreme Court, Padre Faura St., Ermita, Manila  
Tel. No. 8523-6277 / 8552-9590  
E-mail – [bachallofjustice.secretary@gmail.com](mailto:bachallofjustice.secretary@gmail.com) / [bachallofjustice@gmail.com](mailto:bachallofjustice@gmail.com)

5. A complete set of Bidding Documents may be acquired by interested bidders on *December 01, 2020 to January 04, 2021* from given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest guidelines issued by the GPPB, in the amount of *Five Thousand Pesos (₱5,000.00)*. The prospective bidders shall, before purchasing the Bidding Documents, coordinate with the Secretariat so they may be assisted in making their payments to the Cashier Division, Fiscal Management and Budget Office, Supreme Court. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The *Supreme Court of the Philippines* will hold a *Pre-Bid Conference on December 15, 2020 (Tuesday), 9:30 a.m. through video conferencing/webcasting via Zoom* which shall be open to prospective bidders. The Zoom ID and password shall be provided to the interested bidders prior to the Pre-Bid Conference.

7. Bids must be duly received by the BAC Secretariat through manual submission at the Office of Deputy Court Administrator Raul Bautista Villanueva, 3<sup>rd</sup> Floor, Old Building, Supreme Court, Padre Faura St., Ermita, Manila on or before **January 05, 2021, Tuesday, 9:00 a.m.** The prospective bidders are advised to coordinate with the Secretariat the expected date and time of the submission of their Bid Documents so they may be properly assisted. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **January 05, 2021, Tuesday, 9:30 a.m.** at the Office of Deputy Court Administrator Raul Bautista Villanueva, 3<sup>rd</sup> Floor, Old Building, Supreme Court, Padre Faura St., Ermita, Manila. Bids will be opened in the presence of the bidders' representatives through videoconferencing via Zoom.
10. The **Supreme Court of the Philippines** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information and/or queries, please refer to:  
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Bids and Awards Committee for the Halls of Justice  
c/o Office of Deputy Court Administrator Raul Bautista Villanueva  
3<sup>rd</sup> Floor, Old Building, Supreme Court, Padre Faura St., Ermita, Manila  
Tel. No. 8523-6277 / 8552-9590  
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November 27, 2020.



**RAUL BAUTISTA VILLANUEVA**  
Deputy Court Administrator  
and Chairperson, Bids and Awards Committee  
for the Halls of Justice