



Republic of the Philippines
Supreme Court
Manila

BIDS AND AWARDS COMMITTEE FOR THE HALLS OF JUSTICE

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID FOR THE CONTRACT OF JANITORIAL SERVICE FOR THE HALLS OF JUSTICE IN CORDILLERA ADMINISTRATIVE REGION

1. The *Supreme Court of the Philippines*, through the amount allotted for *Maintenance and Other Operating Expenses for the Halls of Justice*, intends to apply the sum of **Two Million Seven Hundred Seven Thousand One Hundred Fifty-Six Pesos and 40/100 (₱2,707,156.40)**, for one (1) year, being the Approved Budget for the Contract (ABC) to payments under the contract of *Janitorial Service for the Halls of Justice in Cordillera Administrative Region*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Supreme Court of the Philippines* now invites bids for the above Procurement Project. The delivery of services is required for a period of **Two (2) Years**. Bidders should have completed within **Five (5) Years** from the date of submission and receipt of bids, a contract similar to the Project equivalent to at least fifty percent (50%) of the ABC for One (1) Year. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Prospective bidders may obtain further information from the *Supreme Court of the Philippines* and inspect the Bidding Documents at the address given below from 8:00 in the morning until 4:30 in the afternoon.


THE SECRETARIAT

Bids and Awards Committee for the Halls of Justice
c/o Office of Deputy Court Administrator Raul Bautista Villanueva
3rd Floor, Old Building, Supreme Court, Padre Faura St., Ermita, Manila
Tel. No. 8523-6277 / 8552-9590
E-mail – bachallsofjustice.secretary@gmail.com / bachallsofjustice@gmail.com

5. A complete set of Bidding Documents may be acquired by interested bidders on **February 22, 2021 to March 22, 2021** from given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (₱5,000.00)**. The prospective bidders shall, before purchasing the Bidding Documents, coordinate with the Secretariat so they may be assisted in making their payments to the Cashier Division, Fiscal Management and Budget Office, Supreme Court. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The *Supreme Court of the Philippines* will hold a **Pre-Bid Conference on March 09, 2021 (Tuesday), 9:30 a.m. through video conferencing/webcasting via Zoom** which Zoom ID and password shall be provided to the

7. Bids must be duly received by the BAC Secretariat through manual submission at the Office of Deputy Court Administrator Raul Bautista Villanueva, 3rd Floor, Old Building, Supreme Court, Padre Faura St., Ermita, Manila on or before **March 23, 2021, Tuesday, 9:00 a.m.** The prospective bidders are advised to coordinate with the Secretariat the expected date and time of the submission of their Bid Documents so they may be properly assisted. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **March 23, 2021, Tuesday, 9:30 a.m.** at the Office of Deputy Court Administrator Raul Bautista Villanueva, 3rd Floor, Old Building, Supreme Court, Padre Faura St., Ermita, Manila. Bids will be opened in the presence of the bidders' representatives through videoconferencing via Zoom.
10. The **Supreme Court of the Philippines** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information and/or queries, please refer to:
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February 24, 2021.



RAUL BAUTISTA VILLANUEVA
Deputy Court Administrator
and Chairperson, Bids and Awards Committee
for the Halls of Justice