



Republic of the Philippines  
 Supreme Court  
 Office of the Court Administrator  
 Manila

**PURCHASE ORDER**

Page 1 of 1  
 RISS No. of the P  
 SUPREME COURT OF THE P  
 PROPERTY DIVISION - OO  
 OCT 15 2018  
 BY: [Signature]  
 TIME: 1:30

Supplier: Columbia Technologies Inc.  
 1136-1146 J. St. Malate II, Manila

Tel No: 524-0393  
 Fax No.: 400-4729  
 TIN:

P.O. No.: LC-315-2018  
 P.O. Date: Oct 10, 2018  
 Mode of Procurement: Shopping

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES  
 Manila

Delivery Term:

Date of Delivery:

Payment Term: Thirty (30) days credit.

Within thirty (30) calendar days from receipt hereof.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Epson, Ribbon for LQ310 printer	300	Php122.50	Php36,750.00
THIRTY SIX THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY						Php36,750.00

P. R. No. 257  
 PURPOSE: For issuance to lower courts - MTCC.  
 NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day delivery of delay shall be imposed.

Conforme: [Signature]  
 Signature over printed name of Supplier  
 Oct 18, 2018  
 Date

Very truly yours,  
 CARIDAD A. PABELLO  
 CGA Chief of Office  
 Office of the Administrative Services

Fund Available: [Signature]  
 MARIETTA R. ESDRELON  
 SG Chief Judicial Staff Officer  
 Budget Division-RHQ, CGA

ALLOS NO: MTC10182167  
 Amount: P 36,750.00

Trinidad