Form No. 1.1

PROPERTY DIVISION

RECEIVED
DEC 12 2018
BY: 4:00
TIME:

Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

PURCHASE ORDER

Supplier : Accessories and Supplies Depot Inc. 110 Labo St. Brgy. Salvacion Quezon City Tel No: 516-2133 Fax No.: 559-4941 TIN:	P.O. No.: LC-360-2018 P.O. Date: Dec. 10, 2018 Mode of Procurement : Shopping

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES Manila Date of Delivery: Within thirty (30) calendar days from receipt hereof.	Delivery Term: Payment Term: Thirty (30) days credit.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	HP Laserjet Toner, HP-30x	50	Php4,500.00	Php225,000.00
TWO HUNDRED TWENTY FIVE THOUSAND PESOS ONLY						Php225,000.00

P. R. No. 298

PURPOSE: For issuance to lower courts - MTC.

NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

Lysander Salcedo
Signature over printed name of Supplier

Jan 15, 2019
Date

Very truly yours,

CARIDAD A. PABELLO
OCA Chief of Office
Office of the Administrative Services

Fund Available: MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: MTC12182257 Amount ₱ 225,000.

/mdas