

RECEIVED  
DEC 12 2018  
BY: *[Signature]*  
TIME: *4:00*



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**PURCHASE ORDER**

Supplier: <b>Accessories and Supplies Depot Inc.</b> 110 Labo St. Brgy. Salvacion Quezon City	P.O. No.: <b>LC-365-2018</b>
Tel No: <b>516-2133</b> Fax No.: <b>559-4941</b> TIN:	P.O. Date: <b>Dec. 10, 2018</b>
	Mode of Procurement: <b>Shopping</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b> Manila	Delivery Term:
Date of Delivery: Within thirty (30) calendar days from receipt hereof.	Payment Term: Thirty (30) days credit.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	EPSON ribbon, for LQ310	1500	Php125.00	Php187,500.00
ONE HUNDRED EIGHTY SEVEN THOUSAND FIVE HUNDRED PESOS ONLY						Php187,500.00

**P. R. No. 303**

PURPOSE: For issuance to lower courts - RTC.

NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

*[Signature]*  
**Cylander Salcedo**  
Signature over-printed name of Supplier  
Jan 15 2019  
Date

Very truly yours,

*[Signature]*  
**CARIDAD A. PABELLO**  
OCA Chief of Office  
Office of the Administrative Services

Fund Available: <i>[Signature]</i> <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>RC 12183081</u> Amount <u>187,500-</u>
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