



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

RECEIVED
JUN 21 2019
BY: _____
TIME: _____

PURCHASE ORDER

Supplier: IKF Home Furnishing and Office Furniture Block 7 Lot 7, Regent Street, Pleasant Village Bayanan, Muntinlupa		P.O. No.: LC-206-2019 P.O. Date: June 3, 2019 Mode of Procurement: Public Bidding dated Dec. 2, 2018				
Tel No: 862-6536 Fax No.: 862-5785 TIN:						
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES Manila		Delivery Term: Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.				
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-03.						
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Bookshelves	3	8,200.00	Php24,600.00
TWENTY FOUR SIX HUNDRED PESOS ONLY						Php24,600.00

A.M. NO. 18-09-07-SC
SC-BAC-GS-Contract No. 2019-03
 PURPOSE: For issuance to lower courts - SDC.
 NOTE: Original authority attached to P.O. No. LC-200-2019 under IKF Home Furnishing and Office Furniture.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme: _____
 Signature over printed name of Supplier

 Date

Very truly yours,

MARIA ROSARIO A. LABUGUEN
 OCA Assistant Chief of Office
 Office of the Administrative Services-OCA

Fund Available: <i>MESDUE</i> MARIETTA R. ESDRELON SC Chief Judicial Staff Officer	ALLOBS NO: <i>SHOC 061900018</i> <i>24,600.00</i>
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