

19-3  
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SUPREME COURT OF THE PHILIPPINES  
PROPERTY DIVISION - OCA  
RECEIVED  
OCT 03 2019  
BY: [Signature]  
TIME: 3:45



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**PURCHASE ORDER**

Supplier : <b>DVK Philippines Enterprises</b> 11 Capt. M. Tanyag Street, Ligid Tipas, Taguig City		P.O. No.: <b>LC-290-2019</b>				
Tel No: <b>736-6199</b> Fax No.: <b>782-2141</b> TIN:		P.O. Date: <b>Sept. 24, 2019</b>				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.		Mode of Procurement :  <b>Public Bidding dated July 16, 2019</b>				
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b> Family Courts (FC) in NCR, Regions 3, 4A & 4B		Delivery Term:				
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-10		Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pack	Expediente Cover, 8.5 x 13", 155 gsm (250sheets/pack)	291	Php253.40	Php73,739.40
2		pc	Stitching Needle, 3.5"; 1.47mm	290	4.90	1,421.00
3		roll	Thread, cotton, 250 gsm, 4-ply	363	54.32	19,718.16
4		box	Ballpen, blue/black/red; ball point 50's/box	247	223.56	55,219.32
5		ream	Onion skin, paper, legal 8.5" x 13", 24 gsm; 500 sheets/ream	468	169.40	79,279.20
6		ream	Mimeograph paper, legal 8.5" x 13", GW: 60 gsm; 480 sheets/ream	360	142.11	51,159.60
7		roll	Ribbon for manual typewriter; nylon; length: 12yds; single spool; color: black	267	24.64	6,578.88
8		ream	Colored copy paper, legal, 8.5 x 13", 80 gsm	814	227.78	185,412.92
			Freight charges			11,945.92
FOUR HUNDRED EIGHTY FOUR THOUSAND FOUR HUNDRED SEVENTY FOUR PESOS AND 40/100 ONLY						Php484,474.40

**A.M. NO. 18-07-12-SC**  
**SC-BAC-GS-Contract No. 2019-10.**

PURPOSE: For issuance to lower courts - FC - NCR, R3 & R4.

NOTE: Original authority attached to P. O. No. LC-289-2019 under DVK Philippines Enterprises.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

*[Signature]*  
**RIJEAN BARROD**  
Signature over printed name of Supplier

**Oct. 9, 2019**  
Date

Very truly yours,

*[Signature]*  
**MARIA ROSARIO A. LABUGUEN**  
OCA Assistant Chief of Office  
Office of the Administrative Services, OCA

Fund Available: <i>[Signature]</i> <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <b>FC 10192006</b> Amount <b>₱ 484,474.40</b>
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