



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

PURCHASE ORDER

Supplier: DVK Philippines Enterprises 11 Capt. M. Tanyag Street, Ligid Tipas, Taguig City	P.O. No.: LC-291-2019
Tel No: 736-6199 Fax No.: 782-2141 TIN:	P.O. Date: Sept. 24, 2019
	Mode of Procurement : Public Bidding dated July 16, 2019

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES Metropolitan Trial Courts (MeTC)	Delivery Term:
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-10	Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pack	Expediente Cover, 8.5 x 13", 155 gsm (250sheets/pack)	738	Php253.40	Php187,009.20
2		pc	Stitching Needle, 3.5"; 1.47mm	520	4.90	2,548.00
3		roll	Thread, cotton, 250 gsm, 4-ply	895	54.32	48,616.40
4		box	Ballpen, blue/black/red; ball point 50's/box	352	223.56	78,693.12
5		ream	Onion skin, paper, legal 8.5" x 13", 24 gsm; 500 sheets/ream	1,232	169.40	208,700.80
6		ream	Mimeograph paper, legal 8.5" x 13", GW: 60 gsm; 480 sheets/ream	964	142.11	136,994.04
7		roll	Ribbon for manual typewriter; nylon; length: 12yds; single spool; color: black	459	24.64	11,309.76
8		ream	Colored copy paper, legal, 8.5 x 13", 80 gsm	2,045	227.78	465,810.10
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ONE MILLION ONE HUNDRED THIRTY NINE THOUSAND SIX HUNDRED EIGHTY ONE PESOS AND 42/100 ONLY						Php1,139,681.42

A.M. NO. 18-07-12-SC
SC-BAC-GS-Contract No. 2019-10.

PURPOSE: For issuance to lower courts - MeTC.

NOTE: Original authority attached to P. O. No. LC-289-2019 under DVK Philippines Enterprises.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme: [Signature]
REJEAN BARRED
Signature over printed name of Supplier
Oct. 9, 2019
Date

Very truly yours,
[Signature]
MARIA ROSARIO A. LABUGUEN
OCA Assistant Chief of Office
Office of the Administrative Services, OCA

Fund Available: <u>[Signature]</u> MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>METC1019 2112</u> Amount <u>₱1,139,681.42</u>
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