



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

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OCT 03 2019
BY: 3:19
TIME:

PURCHASE ORDER

Supplier: DVK Philippines Enterprises 11 Capt. M. Tanyag Street, Ligid Tipas, Taguig City	P.O. No.: LC-292-2019
Tel No: 736-6199 Fax No.: 782-2141 TIN:	P.O. Date: Sept. 24, 2019
	Mode of Procurement: Public Bidding dated July 16, 2019

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES Regional Trial Courts in Region 1 to 12	Delivery Term:
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-10	Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pack	Expediente Cover, 8.5 x 13", 155 gsm (250sheets/pack)	2,353	Php253.40	Php596,250.20
2		pc	Stitching Needle, 3.5"; 1.47mm	2,463	4.90	12,068.70
3		roll	Thread, cotton, 250 gsm, 4-ply	3,577	54.32	194,302.64
4		box	Ballpen, blue/black/red; ball point 50's/box	1,330	223.56	297,334.80
5		ream	Onion skin, paper, legal 8.5" x 13", 24 gsm; 500 sheets/ream	4,107	169.40	695,725.80
6		ream	Mimeograph paper, legal 8.5" x 13", GW: 60 gsm; 480 sheets/ream	2,457	142.11	349,164.27
7		roll	Ribbon for manual typewriter; nylon; length: 12yds; single spool; color: black	1,224	24.64	30,159.36
8		ream	Colored copy paper, legal, 8.5 x 13", 80 gsm	5,075	227.78	1,155,983.50
			Freight charges			256,090.66
THREE MILLION FIVE HUNDRED EIGHTY SEVEN THOUSAND SEVENTY NINE PESOS AND 93/100 ONLY						Php3,587,079.93

A.M. NO. 18-07-12-SC
SC-BAC-GS-Contract No. 2019-10.

PURPOSE: For issuance to lower courts - RTC - Province.

NOTE: Original authority attached to P. O. No. LC-289-2019 under DVK Philippines Enterprises.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

REJEAN ARREDO
Signature over printed name of Supplier

Oct. 9, 2019
Date

Very truly yours,

MARIA ROSARIO A. LABUGUEN
OCA Assistant Chief of Office
Office of the Administrative Services, OCA

Fund Available: <i>Marietta R. Esdreton</i> MARIETTA R. ESDRETON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>RTC 10192162</u> Amount <u>₱ 3,587,079.93</u>
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