



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**RECEIVED**  
OCT 03 2019  
BY: [Signature]  
TIME: 3:55

**PURCHASE ORDER**

Supplier: <b>DVK Philippines Enterprises</b> 11 Capt. M. Tanyag Street, Ligid Tipas, Taguig City		P.O. No.: <b>LC-293-2019</b>				
Tel No: <b>736-6199</b> Fax No.: <b>782-2141</b> TIN:		P.O. Date: <b>Sept. 24, 2019</b>				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.		Mode of Procurement: <b>Public Bidding dated July 16, 2019</b>				
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b> Municipal Trial Court in Cities in Region 1 to 12		Delivery Term:				
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-10		Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pack	Expediente Cover, 8.5 x 13", 155 gsm (250sheets/pack)	611	Php253.40	Php154,827.40
2		pc	Stitching Needle, 3.5"; 1.47mm	658	4.90	3,224.20
3		roll	Thread, cotton, 250 gsm, 4-ply	1,014	54.32	55,080.48
4		box	Ballpen, blue/black/red; ball point 50's/box	577	223.56	128,994.12
5		ream	Onion skin, paper, legal 8.5" x 13", 24 gsm; 500 sheets/ream	916	169.40	155,170.40
6		ream	Mimeograph paper, legal 8.5" x 13", GW: 60 gsm; 480 sheets/ream	698	142.11	99,192.78
7		roll	Ribbon for manual typewriter; nylon; length: 12yds, single spool; color: black	396	24.64	9,757.44
8		ream	Colored copy paper, legal, 8.5 x 13", 80 gsm	1,152	227.78	262,402.56
			Freight charges			82,501.51
<b>NINE HUNDRED FIFTY ONE THOUSAND ONE HUNDRED FIFTY PESOS AND 89/100 ONLY</b>						<b>Php951,150.89</b>

**A.M. NO. 18-07-12-SC**  
**SC-BAC-GS-Contract No. 2019-10.**

PURPOSE: For issuance to lower courts - MTCC.

NOTE: Original authority attached to P. O. No. LC-289-2019 under DVK Philippines Enterprises.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

*[Signature]*  
**ROSEAN BARRETO**  
Signature over printed name of Supplier

**Oct. 9, 2019**  
Date

Very truly yours,

*[Signature]*  
**MARIA ROSARIO A. LABUGUEN**  
OCA Assistant Chief of Office  
Office of the Administrative Services, OCA

Fund Available: <i>[Signature]</i> <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <b>mtcc0192115</b> Amount <b>951,150.89</b>
---	---

/mdaa