



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

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BY:
TIME:

PURCHASE ORDER

Supplier: DVK Philippines Enterprises 11 Capt. M. Tanyag Street, Ligid Tipas, Taguig City	P.O. No.: LC-295-2019
Tel No: 736-6199 Fax No.: 782-2141 TIN:	P.O. Date: Sept. 24, 2019
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.	Mode of Procurement: Public Bidding dated July 16, 2019

Place of Delivery: SUPREME COURT OF THE PHILIPPINES Municipal Circuit Trial Courts in Region 1 to 12	Delivery Term:
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-10	Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pack	Expediente Cover, 8.5 x 13", 155 gsm (250sheets/pack)	708	Php253.40	Php179,407.20
2		pc	Stitching Needle, 3.5", 1.47mm	1,115	4.90	5,463.50
3		roll	Thread, cotton, 250 gsm, 4-ply	1,546	54.32	83,978.72
4		box	Ballpen, blue/black/red; ball point 50's/box	621	223.56	138,830.76
5		ream	Onion skin, paper, legal 8.5" x 13", 24 gsm; 500 sheets/ream	1,017	169.40	172,279.80
6		ream	Mimeograph paper, legal 8.5" x 13", GW: 60 gsm; 480 sheets/ream	651	142.11	92,513.61
7		roll	Ribbon for manual typewriter; nylon; length: 12yds; single spool; color: black	536	24.64	13,207.04
8		ream	Colored copy paper, legal, 8.5 x 13", 80 gsm	1,053	227.78	239,852.34
			Freight charges			171,722.60
ONE MILLION NINETY SEVEN THOUSAND TWO HUNDRED FIFTY FIVE PESOS AND 57/100 ONLY						Php1,097,255.57

A.M. NO. 18-07-12-SC
SC-BAC-GS-Contract No. 2019-10.

PURPOSE: For issuance to lower courts - MCTC.

NOTE: Original authority attached to P. O. No. LC-289-2019 under DVK Philippines Enterprises.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme: *[Signature]*
REJUAN BARRERO
Signature over printed name of Supplier
Oct. 9, 2019
Date

Very truly yours,
[Signature]
MARIA ROSARIO A. LABUGUEN
OCA Assistant Chief of Office
Office of the Administrative Services, OCA

Fund Available: <u><i>[Signature]</i></u> MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MTC 00192092</u> Amount <u>1,097,255.57</u>
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