



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

SUPREME COURT OF THE PHILIPPINES
PROPERTY DIVISION - OCA
RECEIVED
DEC 19 2019
BY: _____
TIME: 3:30

PURCHASE ORDER

Supplier : BOC'S Trading Co. Inc. 264-66 San Vicente St. Mezzanine Binondo, Manila		P.O. No.: LC-340-2019				
Tel No: 241-2976; 241-2981 Fax No.: 241-2977 TIN:		P.O. Date: December 18, 2019				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.		Mode of Procurement : Shopping				
Place of Delivery: SUPREME COURT OF THE PHILIPPINES		Delivery Term:				
Date of Delivery: Within thirty (30) calendar days from receipt hereof.		Payment Term: Thirty (30) days credit.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Sign Pen, Liquid gel	2,468	Php17.50	Php43,190.00
2		bx	Fastener, Metal	995	35.00	34,825.00
3		pad	Paper, Ruled Pad	877	18.50	16,224.50
4		pc	Pen Marking Permanent	1,104	8.50	9,384.00
5		box	Pencil Lead with eraser (12/pcs/bx)	292	66.00	19,272.00
6		rl	Tape transparent, 1"	2,164	12.50	27,050.00
7		pad	Stamp Pad #2	352	13.50	4,752.00
8		pc	Highlighter	408	11.40	4,651.20
ONE HUNDRED FIFTY NINE THOUSAND THREE HUNDRED FORTY EIGHT PESOS AND 70/100 ONLY						Php159,348.70

P. R. No. 337

PURPOSE: For issuance to lower courts - RTC.

NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

Aileen R. Lim
Signature over printed name of Supplier

12-26-19
Date

Very truly yours,

Maria Rosario A. Labuguen
MARIA ROSARIO A. LABUGUEN
OCA Assistant Chief of Office
Office of the Administrative Services, OCA

Fund Available: <i>Marietta R. Esdrelon</i> MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>RTC 12/19/3301</u> Amount <u>₱ 159,348.70</u>
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