



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

DEC 20 2019
BY: *[Signature]*
TIME: 10:30

PURCHASE ORDER

Supplier : BOC'S Trading Co. Inc. 264-66 San Vicente St. Mezzanine Binondo, Manila Tel No: 241-2976; 241-2981 Fax No.: 241-2977 TIN:			P.O. No.: LC-343-2019 P.O. Date: December 18, 2019 Mode of Procurement : Shopping			
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: SUPREME COURT OF THE PHILIPPINES			Delivery Term:			
Date of Delivery: Within thirty (30) calendar days from receipt hereof.			Payment Term: Thirty (30) days credit.			
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Sign Pen, Liquid gel	774	Php17.50	Php13,545.00
2		bx	Fastener, Metal	360	35.00	12,600.00
3		pad	Paper, Ruled Pad	365	18.50	6,752.50
4		pc	Pen Marking Permanent	454	8.50	3,859.00
5		box	Pencil Lead with eraser (12/pcs/bx)	107	66.00	7,062.00
6		rl	Tape transparent, 1"	636	12.50	7,950.00
7		pad	Stamp Pad #2	107	13.50	1,444.50
8		pc	Highlighter	155	11.40	1,767.00
FIFTY FOUR THOUSAND NINE HUNDRED EIGHTY PESOS ONLY						Php54,980.00

P. R. No. 337

PURPOSE: For issuance to lower courts - MCTC.

NOTE: Original authority attached to P.O. No. LC-340-2019 under Boc's Trading Co. Inc.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

[Signature]
 Signature over printed name of Supplier

 12-26-19
 Date

Very truly yours,

[Signature]
MARIA ROSARIO A. LABUGUEN
 OCA Assistant Chief of Office
 Office of the Administrative Services, OCA

Fund Available: <i>[Signature]</i> MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MCTC 12192358</u> Amount <u>₱ 54,980.00</u>
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