



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

SUPREME COURT OF THE PHILIPPINES  
PROPERTY DIVISION - C

RECEIVED  
MAY 27 2020  
BY: BOBIS  
TIME: 9:00

**PURCHASE ORDER**

Supplier: <b>ZAB Enterprises Inc.</b> 2151 Sobriedad St. corner Blumentrit Extn. Brgy. 536 Sampaloc, Manila	P.O. No.: <b>LC-030-2020</b>
Tel No: <b>8712-8535 / 8711-0049</b> Fax No.: TIN:	P.O. Date: <b>Mar. 12, 2020</b>
	Mode of Procurement: <b>Shopping</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b>	Delivery Term:
Date of Delivery: Within thirty (30) calendar days from receipt hereof.	Payment Term: Thirty (30) days credit.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Clip backfold 25mm, all metal, 12 pc/bx	354	Php17.00	Php6,018.00
2		pc	Clip backfold 32mm, all metal, 12 pc/bx	354	23.50	8,319.00
3		pc	Record book, 500 pages, stock #85	315	390.00	122,850.00
ONE HUNDRED THIRTY SEVEN THOUSAND ONE HUNDRED EIGHTY SEVEN PESOS ONLY						Php137,187.00

**P. R. No. 032**  
PURPOSE: For issuance to lower courts - RTC - Reg. 1 & 2.  
NOTE: Original authority attached to P.O. No. LC-029-2020 under MCSA Marketing.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme: *WCA*  
*Jimmy Cresto*  
Signature over printed name of Supplier  
*7-21-2020*  
Date

Very truly yours,  
*[Signature]*  
**MARIA ROSARIO A. LABUGUEN**  
OCA Assistant Chief of Office  
Office of the Administrative Services, OCA

Fund Available: <u><i>[Signature]</i></u> <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u><i>RTC03202803</i></u> Amount <u><i>₱137,187.00</i></u>
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