Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

SUPREME COURT OF THE PHIL
PROPERTY DIVISION - OCA
RECEIVED
MAY 27 2020
BY: DORY
TIME: 3:00

PURCHASE ORDER

Supplier : **ZAB Enterprises Inc.** **2151 Sobriedad St. corner Blumentrit Extn.** **Brgy. 536 Sampaloc, Manila** Tel No: **8712-8535 / 8711-0049** Fax No.: TIN:	P.O. No.: **LC-033-2020** P.O. Date: **Mar. 12, 2020** Mode of Procurement : **Shopping**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: **SUPREME COURT OF THE PHILIPPINES** Date of Delivery: Within thirty (30) calendar days from receipt hereof.	Delivery Term: Payment Term: Thirty (30) days credit.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Clip backfold 25mm, all metal, 12 pc/bx	38	Php17.00	Php646.00
2		pc	Clip backfold 32mm, all metal, 12 pc/bx	38	23.50	893.00
3		pc	Record book, 500 pages, stock #85	75	390.00	29,250.00
						-
						-
						-
						-
						-
						-
						-
			THIRTY THOUSAND SEVEN HUNDRED EIGHTY NINE PESOS ONLY			**Php30,789.00**

P. R. No. 033

PURPOSE: For issuance to lower courts - MTCC - Reg. 1 & 2.

NOTE: Original authority attached to P.O. No. LC-032-2020 under MCSA Marketing.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

Jimmy Cortes
Signature over printed name of Supplier

7-24-2020
Date

Very truly yours,

MARIA ROSARIO A. LABUGUEN
OCA Assistant Chief of Office
Office of the Administrative Services, OCA

Fund Available: **MARIETTA R. ESDRELON** SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: MTCC 0320 2163 Amount ₱ 30,789

/mdaa