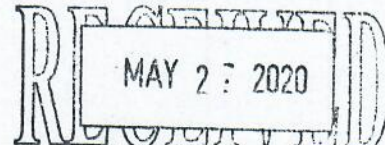




Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila



BY: Doris  
TIME: 9:00

**PURCHASE ORDER**

Supplier: <b>ZAB Enterprises Inc.</b> 2151 Sobriedad St. corner Blumentrit Extn. Brgy. 536 Sampaloc, Manila  Tel No: <b>8712-8535 / 8711-0049</b> Fax No.: TIN:		P.O. No.: <b>LC-036-2020</b> P.O. Date: <b>Mar. 12, 2020</b> Mode of Procurement:  <b>Shopping</b>				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.						
Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES</b>  Date of Delivery: Within thirty (30) calendar days from receipt hereof.		Delivery Term:  Payment Term: Thirty (30) days credit.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Clip backfold 25mm, all metal, 12 pc/bx	167	Php17.00	Php2,839.00
2		pc	Clip backfold 32mm, all metal, 12 pc/bx	158	23.50	3,713.00
3		pc	Record book, 500 pages, stock #85	130	390.00	50,700.00
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						-
<b>FIFTY SEVEN THOUSAND TWO HUNDRED FIFTY TWO PESOS ONLY</b>						<b>Php57,252.00</b>

**P. R. No. 034**

PURPOSE: For issuance to lower courts - MTC - Reg. 1 & 2.  
 NOTE: Original authority attached to P.O. No. LC-035-2020 under MCSA Marketing.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

\_\_\_\_\_  
 Signature over printed name of Supplier  
  
 \_\_\_\_\_  
 Date

Very truly yours,  
  
**MARIA ROSARIO A. LABUGUEN**  
 OCA Assistant Chief of Office  
 Office of the Administrative Services, OCA

Fund Available:   <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MTC 03202/25</u>  Amount <u>₱ 57,252-</u>
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