



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

SUPREME COURT OF THE PHILIPPINES  
PROPERTY DIVISION

**RECEIVED**  
JUN 16 2020

BY:  
TIME: 7

**PURCHASE ORDER**

Supplier:

IKF Home Furnishing and Office Furniture  
Block 7 Lot 7, Regent Street, Pleasant Village  
Bayanan, Muntinlupa

Tel No: 862-6536  
Fax No.: 862-5785  
TIN:

P.O. No.: LC-055-2020  
P.O. Date: Mar. 13, 2020  
Mode of Procurement: Public Bidding dated Sept. 16, 2019

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES  
Manila

Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-18.

Delivery Term:  
Payment Term:  
Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Steel Filing Cabinet with four (4) drawers	61	Php11,000.00	Php671,000.00
			Steel filing cabinet with four (4) drawers; centralized locking system			-
			with two (2) keys; powder coated finished with anti-rust protection;			-
			gauge #20; size at least 52"H x 18" W x 24"D; color: light gray			-
2		pc	Steel Filing Cabinet with two (2) drawers	37	8,500.00	314,500.00
			Steel filing cabinet with two (2) drawers; centralized locking system			-
			with two (2) keys; powder coated finished with anti-rust protection;			-
			gauge #20; size at least 29"H x 18" W x 24"D; color: light gray			-
3		pc	Steel Storage Cabinet	32	9,000.00	288,000.00
			Steel Storage Cabinet; two (2) steel swing door type; five (5) adjustable			-
			shelves; powder coated finish with anti-rust protection; gauge #20;			-
			size: at least 72"H x 35 1/2"W x 18"D; color: light gray			-
						-
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Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-18.						
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
4		pc	Bookshelves	12	Php6,500.00	Php78,000.00
			Steel open type bookshelves without door;			-
			Five (5) adjustable shelves;			-
			Open front, closed back and side;			-
			Powder coated finish with anti-rust protection;			-
			gauge #20; size at least 72"H x 35 1/2 " W x 18"D; color: light gray			-
5		pc	Open Type Steel Rack	26	7,500.00	195,000.00
			Open type steel rack with five (5) adjustable steel shelf;			-
			At least 100 kg. capacity/shelf;			-
			Dimension: at least L = 90cm; W = 45cm; H = 180cm			-
			color: light gray			-
ONE MILLION FIVE HUNDRED FORTY SIX THOUSAND FIVE HUNDRED PESOS ONLY						Php1,546,500.00

A.M. NO. 18-09-07-SC

SC-BAC-GS-Contract No. 2019-18

PURPOSE: For issuance to lower courts - MeTC.


NOTE: Original authority attached to P. O. No. LC-054-2020 under IKF Home Furnishing and Office Furniture.

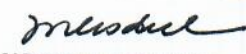
In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

  
 Benedict Tin  
 Signature over printed name of Supplier  
 7-17-2020  
 Date

Very truly yours,

  
 MARIA ROSARIO A. LABUGUEN  
 OCA Assistant Chief of Office  
 Office of the Administrative Services-OCA

Fund Available:  MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: METC 06702006 Amount: ₱1,546,500
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