



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**RECEIVED**  
JUN 16 2020

**PURCHASE ORDER**

BY: \_\_\_\_\_  
TIME: \_\_\_\_\_

Supplier:  <b>IKF Home Furnishing and Office Furniture Block 7 Lot 7, Regent Street, Pleasant Village Bayanan, Muntinlupa</b>	P.O. No.: <b>LC-058-2020</b>
Tel No: <b>862-6536</b> Fax No.: <b>862-5785</b> TIN:	P.O. Date: <b>Mar. 13, 2020</b>
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.	Mode of Procurement:  <b>Public Bidding dated Sept. 16, 2019</b>

Place of Delivery: <b>SUPREME COURT OF THE PHILIPPINES MTCC</b>	Delivery Term:
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-18.	Payment Term:  Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Steel Filing Cabinet with four (4) drawers	69	Php11,000.00	Php759,000.00
			Steel filing cabinet with four (4) drawers; centralized locking system with two (2) keys; powder coated finished with anti-rust protection; gauge #20; size at least 52"H x 18" W x 24"D; color: light gray			-
2		pc	Steel Filing Cabinet with two (2) drawers	14	8,500.00	119,000.00
			Steel filing cabinet with two (2) drawers; centralized locking system with two (2) keys; powder coated finished with anti-rust protection; gauge #20; size at least 29"H x 18" W x 24"D; color: light gray			-
3		pc	Steel Storage Cabinet	34	9,000.00	306,000.00
			Steel Storage Cabinet; two (2) steel swing door type; five (5) adjustable shelves; powder coated finish with anti-rust protection; gauge #20; size: at least 72"H x 35 1/2"W x 18"D; color: light gray			-
						-
						-
						-
						-

*Handwritten signature/initials*



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No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
4		pc	Bookshelves	35	Php6,500.00	Php227,500.00
			Steel open type bookshelves without door;			-
			Five (5) adjustable shelves;			-
			Open front, closed back and side;			-
			Powder coated finish with anti-rust protection;			-
			gauge #20; size at least 72"H x 35 1/2 " W x 18"D; color: light gray	33	7,500.00	247,500.00
5		pc	Open Type Steel Rack			-
			Open type steel rack with five (5) adjustable steel shelf;			-
			At least 100 kg. capacity/shelf;			-
			Dimension: at least L = 90cm; W = 45cm; H = 180cm			-
			color: light gray			-
			Freight charges			354,154.75
<b>TWO MILLION THIRTEEN THOUSAND ONE HUNDRED FIFTY FOUR PESOS AND 75/100 ONLY</b>						<b>Php2,013,154.75</b>

**A.M. NO. 18-09-07-SC**

**SC-BAC-GS-Contract No. 2019-18**

PURPOSE: For issuance to lower courts - MTCC.

NOTE: Original authority attached to P. O. No. LC-054-2020 under IKF Home Furnishing and Office Furniture.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:

**Benedict Tul**  
Signature over printed name of Supplier

7-11-2022  
Date

Very truly yours,

**MARIA ROSARIO A. LARUGUEN**  
OCA Assistant Chief of Office  
Office of the Administrative Services-OCA

Fund Available:  <b>MARIETTA R. ESDRELON</b> SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u>MTCC 0620 2032</u> Amount <u>Php 2,013,154.75</u>
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