



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

SUPREME COURT OF THE PHILIPPINES
PROPERTY DIVISION - OCA

RECEIVED
JUN 16 2020

BY: _____
TIME: _____

PURCHASE ORDER

Supplier : IKF Home Furnishing and Office Furniture Block 7 Lot 7, Regent Street, Pleasant Village Bayanan, Muntinlupa	P.O. No.: LC-064-2020
Tel No: 862-6536 Fax No.: 862-5785 TIN:	P.O. Date: Mar. 13, 2020
	Mode of Procurement : Public Bidding dated Sept. 16, 2019

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contain herein.

Place of Delivery: SUPREME COURT OF THE PHILIPPINES Municipal Trial Court in Cities	Delivery Term:
Date of Delivery: Please refer to Article II, 2.2 of the SC-BAC-GC contract No. 2019-19.	Payment Term: Upon completion of deliveries, presentation of the corresponding invoices of the items indicated and subject to usual auditing requirements.

No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Senior Executive Table (please see attached specifications)	58	Php17,500.00	Php1,015,000.00
2		pc	Junior Executive Table (please see attached specifications)	45	10,000.00	450,000.00
3		pc	Clerical Table (please see attached specifications)	270	8,500.00	2,295,000.00
4		pc	Computer Table (please see attached specifications)	165	4,500.00	742,500.00
5		pc	Long Table (please see attached specifications)	46	7,150.00	328,900.00
6		pc	Senior Executive Chair (please see attached specifications)	82	7,500.00	615,000.00
7		pc	Junior Executive chair (please see attached specifications)	60	5,500.00	330,000.00
8		pc	Clerical Chair with armrest (please see attached specifications)	400	4,200.00	1,680,000.00
9		pc	Visitor's Chair (please see attached specifications)	203	2,300.00	466,900.00
10		pc	Gang Chair (please see attached specifications)	125	5,500.00	687,500.00
11		pc	Sofa (please see attached specifications)	50	20,000.00	1,000,000.00
			Freight charges			479,872.57
TEN MILLION NINETY THOUSAND SIX HUNDRED SEVENTY TWO PESOS AND 57/100 ONLY						Php10,090,672.57

**A.M. NO. 19-07-28-SC.
SC-BAC-GS-Contract No. 2019-19.**

PURPOSE: For issuance to lower courts - MTCC.


NOTE: Original authority attached to P. O. No. LC-061-2020 under IKF Home Furnishing and Office Furniture.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme: 
Signature over printed name of Supplier
Benedict Tu
7-17-2020
Date

Very truly yours,

MARIA ROSARIO A. LABIGUEN
OCA Assistant Chief of Office
Office of the Administrative Services-OCA

Fund Available:  MARIETTA R. ESDRETON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: MTCC 0620 2053 Amount ₱ 10,090,672.57
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