



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

NOV 22 2020  
2:05

PURCHASE ORDER

Supplier :  <p style="text-align: center;">Trojeka Trading Co. Spectrum Bldg. #10 Marcus Highway Mayamot, Antipolo City</p> Tel No: 8-404-3315 Fax No.: 0977-6270719 TIN:  Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.		P.O. No.: LC-121-2020 P.O. Date: November 24, 2020 Mode of Procurement :  <p style="text-align: center; color: red;">NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT</p>				
Place of Delivery: SUPREME COURT OF THE PHILIPPINES  Date of Delivery: Within thirty (30) calendar days from receipt hereof.		Delivery Term:  Payment Term: Thirty (30) days credit.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		pc	Cash Book Fiduciary (as per sample)	200	Php925.00	Php185,000.00
ONE HUNDRED EIGHTY FIVE THOUSAND PESOS ONLY						Php185,000.00

**P. R. No. 096**  
 PURPOSE: For issuance to lower courts - RTC.  
 NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:  
  
 Erika G. Alvaro  
 Signature over printed name of Supplier  
 Dec. 18, 2020  
 Date

Very truly yours,  
  
 MARIA ROSARIO A. LABUGUEN  
 OCA Assistant Chief of Office  
 Office of the Administrative Services, OCA

Fund Available:   MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: RTC 1120 3414 Amount ₱ 185,000.00
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