



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

SUPREME COURT OF THE PHILIPPINES
PROPERTY DIVISION - OCA

RECEIVED
MAY 27 2021

BY: _____
TIME: 10:00

PURCHASE ORDER

Supplier: Total Wellness Pharma Inc. #79 Arnedo Avenue, San Juan, Apalit, Pampanga		P.O. No.: LC-027-2021				
Tel No: 0977-294-7301 Fax No.: TIN:		P.O. Date: May 18, 2021				
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contain herein.		Mode of Procurement: Shopping				
Place of Delivery: SUPREME COURT OF THE PHILIPPINES, Padre Faura St., Ermita/ PhilPOST Corp. SMED, Port Area, Manila		Delivery Term:				
Date of Delivery: Within thirty (30) calendar days from receipt hereof.		Payment Term: Thirty (30) days credit.				
No.	Stock No.	Unit	DESCRIPTION	QTY.	Unit Price	Amount
1		Box	Surgical Mask, 3-Ply	407	Php120.00	Php48,840.00
FORTY EIGHT THOUSAND EIGHT HUNDRED FORTY PESOS ONLY						Php48,840.00

P. R. No. 21
PURPOSE: For issuance to lower courts - MeTC
NOTE: Original authority attached.

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday delivery of delay shall be imposed.

Conforme:
Clemente D. Olguin
Signature over printed name of Supplier
05-20-2021
Date

Very truly yours,
Maria Rosario A. Labuguen
MARIA ROSARIO A. LABUGUEN
OCA Assistant Chief of Office
Office of the Administrative Services, OCA

Fund Available: <u><i>Marietta R. Esdrelon</i></u> MARIETTA R. ESDRELON SC Chief Judicial Staff Officer Budget Division-FMO, OCA	ALLOBS NO: <u><i>MeTC OS 212359</i></u> Amount <u><i>48,840 -</i></u>
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