



Republic of the Philippines
Supreme Court
Manila

Office of the Bar Confidant

**REQUIREMENTS FOR THE BAR EXAMINATIONS
FOR NEW APPLICANTS**

All applicants for the Bar Examinations must file a verified Petition in the form prescribed by the Supreme Court. Any alteration, revision or deletion in any of the provisions therein is strictly prohibited and may be a ground for disqualification in taking the bar examinations.

Petition to Take the 2021 Bar Examinations may be downloaded from the Supreme Court website www.sc.judiciary.gov.ph and at the Online Application System (OAS).

In addition to the said verified Petition, applicants must also submit the following documents, in their ORIGINAL copies, unless otherwise provided:

A. NEW APPLICANTS (WITHOUT CASES)

1) **Birth Certificate** issued by the Philippine Statistics Authority (PSA)

- In cases where the PSA copy is not legible, applicant must, in addition to the non-legible PSA copy, attach his/ her legible Birth Certificate issued by the Local Civil Registrar (LCR).
- In cases where the applicant has no record of birth with the PSA, he/ she must, in the meantime, submit his/ her Birth Certificate issued by the LCR. Applicant will be given until 31 January of the following year within which to submit the PSA copy of his/ her Birth Certificate.
- In cases where the applicant has no record of birth with the PSA and the LCR, he/ she must, in the meantime, submit his/ her:
 - a. Negative Results Certification (NCR) issued by the PSA; and
 - b. Affidavit for Delayed Registration executed by the applicant's father, mother or guardian explaining the reason/s therefor.Applicant will be given until 31 January of the following year within which to submit the PSA copy of his/ her Birth Certificate.
- In cases where there are erroneous entries in the Birth Certificate, applicant must submit his/ her **corrected Birth Certificate** issued by the PSA.
- For applicants born abroad, he/ she must submit his/ her:
 - a. **Foreign Birth Certificate**
In cases where the foreign Birth Certificate is not written in English, applicant must submit an official English translation duly notarized and authenticated in the country of birth; and
 - b. **Report of Birth** issued by the PSA
- For applicants who acquired Philippine citizenship through naturalization or other means, he/ she must submit original copies of his/ her:
 - a. **Birth Certificate issued by the PSA or Foreign Birth Certificate**, whichever is applicable; and
 - b. **Other pertinent documents** relating to his/ her acquisition of Philippine citizenship.

(Revised as of February 2021)

- 2) **Marriage Contract** issued by the PSA or LCR – for Female Married Applicants only
- 3) **Testimonial of Good Moral Character** executed by two (2) different members of the Philippine Bar who are not related to the applicant by consanguinity or affinity within the fourth civil degree
- 4) **Official Pre-Law Degree Transcript of Records (TOR)** [Original Copy or Certified True Copy by the Law School/ University where Applicant Graduated From]
 - In cases where the Rizal course is integrated with another subject/s, applicant must submit a certification from his/ her school/ university to this effect.
 - In cases where the TOR is not written in English, applicant must submit, in addition to said TOR, an official English translation by the issuing school/ university.
- 5) **Official Law Degree Transcript of Records (TOR) indicating the Date of Graduation**
- 6) Notarized **Certification** issued by the School Registrar and duly noted by the Law Dean attesting that the applicant graduated from a four (4) year law course and that his/ her name is included in the **LEB Certification** [per Resolution No. 2012-06 by the Legal Education Board (LEB)]
- 7) **Certificate of No Derogatory Record (CNDR)** duly signed by the Law Dean
- 8) Un-retouched **photo** (1 ½ x 1 ½) in white background with name IMPRINTED thereon (in the format: Surname, Given Name, Middle Initial) taken within the six (6) months prior to submission (to be attached in the Petition)

B. NEW APPLICANTS (WITH CASE/S)

In addition to the above-enumerated requirements, applicant must also submit:

1) **PENDING CASE/S**

- In cases where the applicant has case/s, of whatever nature pending before any jurisdiction, filed against him/ her, he/ she must submit:
 - a. Complaint/ Information [Original or certified true copy of the court, prosecutor's office or agency concerned]; and
 - b. Certification as to the pendency and status of the case.

2) **DECIDED CASE/S**

- In cases where the applicant has case/s, of whatever nature decided before any jurisdiction, filed against him/ her, he/ she must submit:
 - a. Judgment/ Decision/ Order/ Resolution, whichever is applicable [Original or certified true copy of the court, prosecutor's office or agency concerned];
 - b. Entry of Judgment/ Certificate of Finality, whichever is applicable;
 - c. Clearance from the court, prosecutor's office or agency concerned.