



Republic of the Philippines  
Supreme Court  
Manila

**BIDS AND AWARDS COMMITTEE  
FOR GOODS AND SERVICES (SC-BAC-GS)**

October 1, 2019

**MR. SHERWIN D. SORIANO**  
Senior Product Consultant  
PrimeBiz ICT Solution  
Systems Integration & Technologies  
Unit 308 1256 Anzen Bldg., Batangas St.  
B-San Isidro, Makati City

Dear Mr. Soriano:

The Supreme Court, through the Bids and Awards Committee for Goods and Services (SC-BAC-GS), would like to request for a quotation (RFQ) for the Emergency Procurement of Fire Suppression System, Uninterruptible Power Supply (UPS) and Precision Air Conditioning Unit (PACU) for the Judiciary Data Center (JDC), to be submitted, together with the documentary requirements specified in the attached RFQ, on 08 October 2019, Tuesday, at 12:00 noon, to the at the Office of ACA Lilian C. Barribal-Co, Ground Floor, Supreme Court Old Building, Taft Avenue, Ermita, Manila. You are also invited to attend the negotiation meeting with the SC-BAC-GS on the same day at 1:00 p.m. at the OCA Conference Room 1, 3<sup>rd</sup> Floor, Supreme Court Old Building, Taft Avenue, Ermita, Manila.

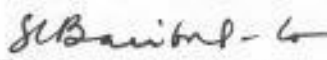
The approved budget for the contract is P1,409,721.60. Please find the attached request for quotation for your information, accomplishment and submission.

Please address the quotation to the:

Bids and Awards Committee for Goods and Services (SC-BAC-GS)  
Office of Assistant Court Administrator Lilian C. Barribal-Co  
Ground Floor, Supreme Court Old Building, Taft Ave., Manila.

For further information, please refer to the:

Bids and Awards Committee for Goods and Services (SC-BAC-GS) Secretariat  
Office of Assistant Court Administrator Lilian C. Barribal-Co  
Ground Floor, Supreme Court Old Building, Taft Ave., Manila.  
Telephone No. 536-9233  
e-mail: [bacgs@sc.judiciary.gov.ph](mailto:bacgs@sc.judiciary.gov.ph)

  
**LILIAN C. BARRIBAL-CO**  
Assistant Court Administrator  
and Chairperson, SC-BAC-GS



Republic of the Philippines  
Supreme Court  
Manila

**BIDS AND AWARDS COMMITTEE  
FOR GOODS AND SERVICES  
(SC-BAC-GS)**

**REQUEST FOR QUOTATION**

**Emergency Procurement for the Fire  
Suppression System, Uninterruptible Power  
Supply (UPS) and Precision Air Conditioning  
Unit (PACU) for the Judiciary Data Center  
(JDC)**



## REQUEST FOR QUOTATION

Date: 01 October 2019

RFQ No. 2019-01

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
TIN: \_\_\_\_\_  
PhilGEPS Registration Number (required): \_\_\_\_\_

The Supreme Court of the Philippines, through the Bids and Awards Committee for Goods and Service (SC-BAC-GS), intends to procure Fire Suppression System, Uninterruptible Power Supply (UPS) and Precision Air Conditioning Unit (PACU) for the Judiciary Data Center (JDC) in accordance with Section 53.2 (Negotiated Procurement – Emergency Cases) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184:

LOT NO.	DESCRIPTION	ABC (in PHP)
1	Emergency Procurement of Fire Suppression System, UPS and PACU for the Judiciary Data Center (JDC)	₱1,409,721.60

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **08 October 2019, 12:00 noon** at the Office of ACA Lilian C. Barribal-Co, Ground Floor, Supreme Court Old Building, Taft Avenue, Ermita, Manila. A copy of your 2019 Mayor's/Business Permit, a notarized Omnibus Sworn Statement and other documentary requirements are required to be submitted along with your quotation/proposal.

For further information, please refer to the:

Bids and Awards Committee for Goods and Services (SC-BAC-GS) Secretariat  
Office of Assistant Court Administrator Lilian C. Barribal-Co  
Ground Floor, Supreme Court Old Building, Taft Ave., Manila.  
Telephone No. 536-9233  
e-mail: [baogs@sc.judiciary.gov.ph](mailto:baogs@sc.judiciary.gov.ph); [sbacgs2010@gmail.com](mailto:sbacgs2010@gmail.com)

  
**LILIAN C. BARRIBAL-CO**  
Assistant Court Administrator  
and Chairperson, SC-BAC-GS

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Technical specifications with asterisks (\*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire

**After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:**

PROCUREMENT PROJECT	APPROVED BUDGET FOR THE CONTRACT		
Emergency Procurement of Fire Suppression System, UPS and PACU for the Judiciary Data Center (JDC)	One million four hundred nine thousand seven hundred twenty-one pesos and sixty centavos (PhP 1,409,721.60)		
<b>TECHNICAL SPECIFICATIONS:</b>	<b>YES</b>	<b>NO</b>	<b>REMARKS</b>
Fire Suppression System			
FM200 Clean Extinguishing Agent (CEA)			
Fire Retardant Laboratory Refilling Kit			
Disassembly/Assembly of FM200 70lbs Capacity Tank			
Pick-up and delivery of FM200 tank			
Labor, commissioning and testing of FM200 Fire Suppression System			
Uninterruptible Power Supply (UPS)			
12V/7AH Sealed Lead Acid (SLA) UPS Battery for Legrand Monolithic UPS (UPS Rack 1, 2 and 3)			
Dismantling of aging existing Monolithic UPS battery, warehousing and hazard disposal management			
Labor, installation and re-configuration of UPS Battery and UPS Board System			
Precision Air Conditioning Unit (PACU)			
Emerson Copeland Scroll Compressor Solder Connection R410A			
PACU Thermal Expansion Valve			
Flushing of Refrigerant Copper Tubes			
Replacement kits and consumables			
R410A PACU Refrigerant			
Labor, installation, tools, equipment, filter drier and commissioning, reconfiguration and testing			



<b>YOUR QUOTATION:</b>					
<b>Summary of Approved Budget</b>			<b>Offered Quotation</b>		
<b>Item</b>	<b>Qty.</b>	<b>Approved Budget for the Contract</b>	<b>Item</b>	<b>Qty.</b>	<b>Total Offered Quotation</b>
<b>Emergency Procurement of Fire Suppression System, UPS and PACU for the Judiciary Data Center (JDC)</b>	<b>1</b>	<b>PhP 1,409,721.60</b>	<b>Emergency Procurement of Fire Suppression System, UPS and PACU for the Judiciary Data Center (JDC)</b>	<b>1</b>	

\_\_\_\_\_  
Printed Name and Signature of Authorized Representative

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Address and Telephone Number

\_\_\_\_\_  
E-mail address/es

\_\_\_\_\_  
Date

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders shall quote for all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s or services shall be delivered according to the requirements specified in the Technical Specifications.
9. The Supreme Court, through the Management Information Systems Office, shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Supreme Court shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it

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Printed Name and Signature of Authorized Representative

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Position/Designation

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Name of Company

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Address and Telephone Number

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E-mail address/es

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Date



## DOCUMENTARY REQUIREMENTS

The herein Request for Quotation shall contain documentary requirements/documents. The following shall be submitted and must be **indexed** as follows:

<b>TAB</b>	<b>Documents to be submitted</b>
I	PhilGEPS Certificate of Platinum Registration and Membership
II	2019 Mayor's or Business Permit
III	Omnibus Sworn Statement (Form 1)
IV	Latest Income/Business Tax Return
V	Authority of the representative/signatory
VI	Accomplished Schedule of Requirements (Form 2)



## FORM 1

*This form itself must be submitted.  
Recopying is not allowed and may be a ground for disqualification.*

## OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

## AFFIDAVIT

I, \_\_\_\_\_ [Name of Affiant], of legal age,  
\_\_\_\_\_ [Civil Status], \_\_\_\_\_ [Nationality], and residing at  
\_\_\_\_\_ [Address of Affiant], after having been duly  
sworn in accordance with law, do hereby depose and state that:

I am the [1. sole proprietor; 2. duly authorized and designated representative]  
of \_\_\_\_\_ [Name of Bidder] with office address  
at \_\_\_\_\_ [Address of Bidder].

As the [1. owner and sole proprietor, I have full power and authority to do, execute and perform any and all acts necessary;][2. duly authorized and designated representative, I am granted full power and authority to do, execute, and perform any and all acts necessary as shown in the attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)] to represent \_\_\_\_\_ [Name of Bidder] in the bidding for the Emergency Procurement for the Fire Suppression System, Uninterruptible Power Supply (UPS) and Precision Air Conditioning Unit (PACU) for the Judiciary Data Center (JDC);

\_\_\_\_\_ [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

\_\_\_\_\_ [Name of Bidder] is authorizing the Head of the Procuring Entity (**Hon. Lucas P. Bersamin, Chief Justice**) or his duly authorized representative(s) to verify all the documents submitted;





*(In the following three paragraphs, please choose and answer only one that is applicable to the bidder)*

(1) *If a sole proprietorship or sole proprietorship that is a member of a joint venture:* I am not related to Head of the Procuring Entity (**Hon. Lucas P. Bersamin, Chief Justice**), members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, or the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

(2) *If a partnership or a partnership that is a member of a joint venture:* None of the officers and members of \_\_\_\_\_ *[Name of Bidder]* is related to the Head of the Procuring Entity (**Hon. Lucas P. Bersamin, Chief Justice**), members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

(3) *If a corporation or a corporation that is a member of a joint venture:* None of the officers, directors, and controlling stockholders of \_\_\_\_\_ *[Name of Bidder]* is related to the Head of the Procuring Entity (**Hon. Lucas P. Bersamin, Chief Justice**), members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

(4) *If a cooperative or a cooperative that is a member of a joint venture:* None of the officers, directors, and controlling shareholders or members of \_\_\_\_\_ *[Name of Bidder]* is related to the Head of the Procuring Entity (**Hon. Lucas P. Bersamin, Chief Justice**), members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

\_\_\_\_\_ *[Name of Bidder]* complies with existing labor laws and standards;

\_\_\_\_\_ *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and



Inquire or secure Supplemental/Bid Bulletin(s) issued for the Emergency Procurement for the Fire Suppression System, Uninterruptible Power Supply (UPS) and Precision Air Conditioning Unit (PACU) for the Judiciary Data Center (JDC); and

\_\_\_\_\_ [Name of Bidder] did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel, or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2019 at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
AFFIANT/S  
Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, affiant/s exhibiting to me his/her/their Competent Evidence of Identity.

Name	ID No.	Issued At	Issued On
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

NOTARY PUBLIC

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of 2019.

**FORM 2****SCHEDULE OF REQUIREMENTS**

The delivery schedule expressed as weeks/months stipulates the project delivery date.

*(The following form **must** be signed and submitted; **recopying/retyping this page is not allowed and may be a ground for disqualification**)*

	<b>ITEMS &amp; DESCRIPTION</b>	<b>Delivered, Days/Weeks/Months</b>
1	Fire Suppression system in the JDC UPS Room including the refill of the FM-200 Fire Suppression Agent	Seven (7) calendar days from the receipt of the Notice to Proceed
2	UPS Including the replacement of all its batteries	Fifteen (15) calendar days from the receipt of the Notice to Proceed
3	PACU compressor including all of its consumables	Forty-Five (45) calendar days from the receipt of the Notice to Proceed

**I hereby certify to comply and deliver all the above requirements:**

\_\_\_\_\_  
**Name of Company/Bidder**

\_\_\_\_\_  
**Signature over Printed Name of  
Representative**

\_\_\_\_\_  
**Date**