



**Supreme Court**

**BIDS AND AWARDS COMMITTEE FOR HALLS OF JUSTICE  
INVITATION TO SUBMIT PROPOSALS FOR THE STANDARD TECHNICAL  
MAINTENANCE SERVICE FOR TWO (2) UNITS ELEVATOR AT THE QUEZON  
CITY HALL OF JUSTICE**

The **Supreme Court of the Philippines, through the Bids and Awards Committee for the Halls of Justice**, is inviting elevator service providers to submit sealed price quotations relative to the Standard Technical Maintenance Service for two (2) Units passenger elevator at the Quezon City Hall of Justice for a period of five (5) years. The Terms of Reference is hereto attached as **Annex "A"**,

The sealed price quotation to be submitted should contain the following details enumerated below, to wit:

- a. Company
- b. Proposed Monthly Service Fee (Inclusive of VAT)
- c. Escalation Rate (if any)

The following documents should be included as submittals together with the written proposals –

- i. Mayors Permit
- ii. PhilGEPS Business Registration
- iii. BIR Registration
- iv. SEC/DTI Registration

The sealed price quotation should be submitted with the office of the Property Division, Office of the Administrative Services, Supreme Court of the Philippines, Padre Faura, Ermita, Manila.

For further information, please refer to:

**The Secretariat**

Bids and Awards Committee for the Halls of Justice  
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13 June 2018

  
**RAUL BAUTISTA VILLANUEVA**  
Deputy Court Administrator and Chairperson  
Bids and Awards Committee for Halls of Justice