



Republic of the Philippines
Supreme Court
Manila

**BIDS AND AWARDS COMMITTEE FOR GOODS
AND SERVICES (SC-BAC-GS)**

NOTICE TO PROCEED

September 11, 2019

Ms. JASMIN S. DEE
Marketing Manager
DVK Philippines Enterprises
11 Capt. M. Tanyag Street, Ligid-Tipas
Taguig City

Dear Ms. Dee:

The attached *Contract for the supply and delivery of Office Supplies for the Official Use of Lower Courts* having been signed and approved, this Notice is hereby given to **DVK Philippines Enterprises** in order that performance of the contractual obligations shall commence effective from date of receipt of the Contract.

Therefore, you are now responsible for performing said obligations in accordance with the terms, conditions and the implementation schedule of the Contract.

Please acknowledge receipt and acceptance of this Notice (2 copies) by signing on the space provided below. Keep one copy and return the other copy within two (2) calendar days from receipt hereof to the Supreme Court through its SC-BAC-GS Secretariat, Office of Assistant Court Administrator Lilian C. Barribal-Co, Ground Floor, Supreme Court Old Building, Taft Avenue, Manila.

Very truly yours,


RUBY E. GARCIA
Chief of Office
Financial Management Office
and Vice-Chairperson, SC-BAC-GS

I acknowledge receipt of this Notice on: September 13, 2019
Name of the Representative of the Bidder: REJUAN C. BARRETO
Authorized Signature: 