



**Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila**

OCA CIRCULAR NO. 166-2022

TO: ALL CONCERNED JUDGES AND COURT PERSONNEL OF THE FIRST AND SECOND LEVEL COURTS, AS WELL AS COURT USERS, IN AREAS PLACED UNDER ALERT LEVELS 1 AND 2 PER IATF RESOLUTION NO. 169-A

SUBJECT: SKELETON WORKFORCE FOR COURT OPERATIONS AND CONDUCT OF VIDEOCONFERENCING HEARINGS FROM 5 TO 8 JULY 2022 UNTIL FURTHER ORDERS OF THE COURT

Pursuant to OCA Circular No. 159-2022 dated 30 June 2022, the required workforce for courts in areas under Alert Level 1 or 2 is as follows:

ALERT LEVEL 1	ALERT LEVEL 2
Full on-site staff complement to report for work	Maintain a workforce of at least 80%

Due to the reported continued increase in COVID-19 cases, upon authority of Chief Justice Alexander G. Gesmundo, and to address any possible surge or rise therein, the required workforce for court operations from 5 to 8 July 2022, whether in areas under Alert Level 1 or 2 as classified by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) in its Resolution No. 169-A dated 27 June 2022, shall be as follows:

ALERT LEVEL 1 OR 2
Maintain a workforce of at least 50% to 75%

The skeleton workforce that a branch or judicial office will maintain for the above period will be subject to the discretion or determination of the concerned Executive Judge, Presiding Judge, and/or Acting/Assisting Judge.

Further, while in-court or face-to-face hearings are given priority per OCA Circular No. 42-2022 dated 28 February 2022, all Judges are hereby allowed or permitted for the same period, 4 to 8 July 2022, to conduct fully-remote videoconferencing hearings, regardless of their location in the country, with notice to the Office of the Court Administrator.

OCA Circular No. 166-2022 (Skeleton Workforce for Court Operations and Conduct of Videoconferencing Hearings from 5 to 8 July 2022 until further orders of the Court)

Unless otherwise subsequently directed, the required workforce and in-person or face-to-face hearings as provided for in OCA Circular No. 159-2022 will again be observed and complied with on 11 July 2022 until further orders of the Court.

For the strict compliance and observance of all concerned.

4 July 2022



RAUL B. VILLANUEVA
Court Administrator