



Supreme Court of the Philippines
BIDS AND AWARDS COMMITTEE FOR HALLS OF JUSTICE

**INVITATION TO SUBMIT PROPOSALS FOR THE LEASE OFFICE SPACE FOR
REGIONAL TRIAL COURT (RTC) BRANCHES 289-293 AND
FAMILY COURT (FC) BRANCH 4 OF MALABON CITY**

The **Supreme Court of the Philippines, through the Bids and Awards Committee for the Halls of Justice**, is inviting owners of properties within Malabon City to submit sealed price quotations relative to the lease of office space to house the newly created RTC Brs. 289-293 and FC Br. 4 of Malabon City. The property to be offered should meet the Technical Specifications set in Annex "A" hereof, including the minimum space requirement stated therein. The sealed price quotations to be submitted should contain the following details enumerated below, to wit:

Owner	
Location	
Lease Area	700 sqm.
Proposed Monthly Rental Rate	
Rental Rate per Square Meter	
Advance Rental	
Security Deposit	
Duration of Lease Contract (in years)	

The following documents should be included as submittals together with the written proposals –

- i. Updated Mayor's Permit;
- ii. PhilGEPS Registration;
- iii. Tax Declaration;
- iv. Certified Photocopy of Transfer Certificate of Title; and
- v. Annual Income Tax Return (BIR Form 1701)

The sealed price quotation should be submitted to the Office of the Executive Judge of the Regional Trial Court of Malabon City. For further information, please refer to:

THE SECRETARIAT

Bids and Awards Committee for the Halls of Justice

c/o Office of Deputy Court Administrator Raul Bautista Villanueva

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JENNY LIND R. ALDECOA DELORINO

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Chairperson, Bids and Awards Committee
for the Halls of Justice