



Republic of the Philippines  
Supreme Court  
Manila

**BIDS AND AWARDS COMMITTEE  
FOR GOODS AND SERVICES (SC-BAC-GS)**

**BID BULLETIN No. 1**

**PROCUREMENT OF TONER CARTRIDGES  
FOR ISSUANCE TO THE LOWER COURTS**

Notice is hereby given of the revisions made in the bidding documents, made during the Pre-Bid Conference and clarification on the requirements, upon consultation with the representatives of the implementing office:

**Section VI. Schedule of Requirement**

**Delivered, Weeks/ Months**

The supplier shall within the non-extendible period of one hundred fifty (150) calendar days from the issuance of the purchase order (via electronic means), complete its stocks in the warehouse located in the National Capital Judicial Region (NCJR) for inspection, supply and deliver the goods in installment basis:

<b>Delivery Period</b>		<b>Delivery Location</b>
<b><i>DELIVERY OF 1<sup>ST</sup> 50% OF QUANTITY</i></b>		
For NCJR Courts	within ninety (90) calendar days	Door-to-door (direct to NCJR Courts)
For Courts outside NCJR	within ninety (90) calendar days	Supreme Court Warehouse located in PHILPost SMED 2nd Street, Bonifacio Drive Port Area, Manila.
<b><i>BALANCE OF 50% OF QUANTITY SIXTY (60) CALENDAR DAYS AFTER THE 1<sup>ST</sup> DELIVERY</i></b>		
For NCJR Courts	within sixty (60) calendar days	Door-to-door (direct to NCJR Courts)
For Courts outside NCJR	within additional sixty (60) calendar days	Supreme Court Warehouse located in PHILPost SMED 2nd Street, Bonifacio Drive Port Area, Manila.



<i>Queries</i>	<i>Answers</i>
<b>As to the Requirement on Item I-11 of the Bid Data Sheet on the “Certification/s of at least “Satisfactory” Performance from at least three (3) clients of a completed contract. If the bidder has been a previous supplier of the Supreme Court, a certificate of at least “Satisfactory” Performance” must be submitted.”</b>	
Should the required “Certification/s of at least “Satisfactory” Performance from at least three (3) clients of a completed contract” pertain to only to a similar contract or to all other kinds of contracts?	Yes, the required certification/s of at least “Satisfactory” Performance pertains to similar contracts only.
In case the prospective bidder has been a previous supplier of the Supreme Court, should the required certificate of at least “Satisfactory Performance” to be submitted likewise pertain to similar contracts only?	No, the required certification/s of at least “Satisfactory” Performance is not limited to similar contracts only.


### Section VII. Technical Specifications

<b>PROCUREMENT OF TONER CARTRIDGES FOR ISSUANCE TO THE LOWER COURTS</b>						
<i>Item and Description ORIGINAL</i>	<i>UOM</i>	<i>Qty for NCJR Courts</i>	<i>Qty for Outside NCJR Courts (Provinces)</i>	<i>Total Quantity</i>	<i>Statement of Compliance</i>	
1 TONER CARTRIDGE, <i>Original</i> Brother TN 3448	Piece	<b>2,448</b>	<b>6,561</b>	<b>9,009</b>		
2 DRUMKIT, <i>Original</i> Brother DR 3455	Piece	<b>639</b>	<b>1,772</b>	<b>2,411</b>		

Prospective bidders are advised to get a copy of the bid bulletin and revised form/s from the Secretariat.

Please be guided accordingly.

19 September 2022

  
**LILIAN C. BARRIBAL-CO**  
Assistant Court Administrator  
and Chairperson, SC-BAC-GS