



**Republic of the Philippines
Supreme Court
Manila**

**BIDS AND AWARDS COMMITTEE
FOR GOODS AND SERVICES (SC-BAC-GS)**

BID BULLETIN No. 1

**Procurement of Various Office Supplies for the Official Use of the Lower Courts
(Re-bidding)**

Notice is hereby given of the revisions made in the bidding documents for the subject procurement, made during the Pre-Bid Conference, queries of bidders and upon consultation with the representative of the end-user:

Section VI. Schedule of Requirements

The supplier shall within the non-extendible period of sixty (60) calendar days from the issuance of the purchase order (via electronic means), complete its stocks in the warehouse located in the National Capital Judicial Region for inspection.

From completion of inspection, complete supply, delivery and installation of the goods shall be made to the lower courts in the:

NCJR	within a non-extendible period of <i>sixty (60) calendar days</i>
Outside NCJR	within a non-extendible period of <i>ninety (90) calendar days.</i>

In case of delay and the reason is the lockdown of a city/municipality, official communication from the court concerned shall be submitted to the Property Division, Office of Administrative Services, Office of the Court Administrator.

Section VII. Technical Specifications

	<u>ITEMS AND DESCRIPTION</u>	<u>UOM</u>	<u>QTY</u>	<u>Supporting Documents to be submitted</u>
4	Ballpen, blue/black/red <ul style="list-style-type: none"> • Ball point • 50's/box • Writing length – at least one (1) kilometer 	Box	1,829	


**Query/ies and Answer/s**

Do we need to submit the test results?	Yes, during Post-Qualification.
What are the tolerances for expediente cover and onion skin paper?	The tolerances were included in the test results to be submitted.
Do we have to submit samples during post-qualification or during bid opening?	Samples for all items will be submitted during post-qualification.

Prospective bidders are advised to get a copy of the bid bulletin and revised form/s from the Secretariat.

Please be guided accordingly.

September 21, 2021


LILIAN C. BARRIBAL-CO
Assistant Court Administrator
and Chairperson, SC-BAC-GS