



Republic of the Philippines
Supreme Court
Manila

**REQUEST FOR EXPRESSION OF INTEREST FOR THE
PROCUREMENT OF LEGAL RESOURCE MANAGEMENT SYSTEM (LRMS)**

1. The *Supreme Court of the Philippines*, through funds from chargeable against the Local Bank Account of the Supreme Court, earmarked and set aside for the Computerization Program (EISP), pursuant to the Resolution dated 27 September 2016, in *A. M. No. 14-03-06-SC*, intends to apply the sum of **Eighty Million Pesos (₱80,000,000.00)**, being the Approved Budget for the Contract (ABC) for the procurement of *Legal Resource Management System (LRMS)*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *Supreme Court of the Philippines* now calls for the submission of eligibility documents for the procurement of *Legal Resource Management System* which would feature, among others, a link to the *eCourts* System for the transfer of promulgated decisions from all levels of the Judiciary, as well as expand the types of resource and capacity to contain and manage a variety of legal research materials, including audio and video files. The LRMS resources may be made available to lawyers and the general public through an online public portal.

The LRMS would further incorporate a Library Management System (LMS) for managing actual library operations, such as but not limited to the lending and returning of books and other library resources; safekeeping and inventory; and security procedures for check-in/check-out. The LMS is intended to replace the manual procedures currently employed in the libraries of the SC, the Court of Appeals (CA), Sandiganbayan (SB), Court of Tax Appeals (CTA). The LMS would also include an integrated online facility to provide lawyers and the general public with information on research materials available in the libraries of these Courts.

3. The Supreme Court Bids and Awards Committee for Consultancy Services (SC BAC CS) now calls for the submission of eligibility documents for the procurement of the *Legal Resource Management System*. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **26 January 2023 at 10:00 am** at the address indicated below. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
4. Interested bidders may obtain further information from the Secretariat, *Supreme Court Bids and Awards Committee for Consultancy Services*, and inspect the Bidding Documents at the address and contact number given below between 8:00AM and 4:30PM on Mondays to Fridays, excluding holidays.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **16 January 2023** from the address below upon payment of a fee of Twenty-Five Thousand Pesos (₱25,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, *provided* that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of *a maximum of 5* prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

Shortlisting Criteria for Legal Resource Management System (LRMS)	
Qualifications of the Consultancy Firm	100 POINTS
1. Years of experience involved in managing government projects of the same nature for at least five (5) years: <div> a. More than 9 years: 50 pts. b. More than 7 years to 9 years: 45 pts. c. 5 years to 7 years: 40 pts. </div>	50
2. Consultancy Firm must have managed projects of the same nature with a value of 50% or more, single or combined project/s, of the total ABC of the LRMS: <div> a. 2 to 3 projects: 50 pts. b. 1 project: 45 pts. </div>	50

The minimum score to qualify for shortlisting shall be **SEVENTY PER CENT (70%)**.

7. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

 Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
8. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS)*. The Procuring Entity shall indicate the weights to be allocated for the

Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

The contract duration is Five (5) years: 12 months development period, 1 year warranty, 3rd to 5th year post-warranty support.


9. The *Supreme Court of the Philippines* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

SECRETARIAT

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16 January 2023


LILIAN C. BARRIBAL-CO
Assistant Court Administrator and
Chairperson, CS BAC CS