



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**REQUEST FOR QUOTATION**  
**RFQ No. 027-05-19-21**  
**19 May 2021**

The Supreme Court of the Philippines, through the Property Division, Office of the Court Administrator (OCA), is requesting for a formal price quotation for the supply and delivery of Various Office Supplies to be procured through “shopping” mode of procurement in accordance with the IRR of Republic Act 9184, otherwise known as the Government Procurement Reform Act.

Delivery Date: **Thirty (30)** calendar days upon receipt of the Purchase Order (PO)

Delivery Place: Supreme Court of the Philippines, Padre Faura St., Ermita/ PhilPOST Corp. SMED, Port Area, Manila

Prospective bidders shall accomplish, provide correct and accurate information and submit the duly signed Price Quotation (Annex A) form in a **sealed envelope** not later than **4:30 p.m. on May 28, 2021.** Quotations submitted after the said deadline shall not be accepted.

Quotations must be valid for a period of sixty (60) calendar days from the date of submission.

Award shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein. Any interlineations, erasures or overwriting shall be void unless signed or initialled by the bidder or its duly authorized representative.

The Supreme Court shall have the right to inspect and / or test the goods to confirm their conformity to the technical specifications. Liquidated damages equivalent to one-tenth of one percent (0.0001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Supreme Court shall cancel the Purchase Order once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount, without prejudice to other courses of action and remedies open to it. The Supreme Court reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

Very Truly Yours,

**MARIA ROSARIO A. LABUGUEN**

*OCA Assistant Chief of Office*

*Office of the Administrative Services, OCA*

PRICE QUOTATION FORM

Date: \_\_\_\_\_

MARIA ROSARIO A. LABUGUEN  
OCA Assistant Chief of Office  
Office of the Administrative Services, OCA  
Tel. 8525-1270; Telefax 8525-7036

After having carefully read and accepted the terms and conditions in the Request for Quotation, we are submitting our proposal as follows:

Description of Items and Specifications	Qty.	Unit Price	Total Bid Price
Paper, Multipurpose, Legal <ul style="list-style-type: none"><li>70gsm (Min.)</li><li>Legal 216mm x 330mm (±2mm)</li><li>500 sheets per ream</li><li>Five (5) reams per box</li></ul>	4,500 reams		
Paper, Multipurpose, A4 <ul style="list-style-type: none"><li>70gsm (Min.)</li><li>A4 210mm x 297mm (±2mm)</li><li>500 sheets per ream</li><li>Five (5) reams per box</li></ul>	500 reams		
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Delivery Date: **Thirty (30) calendar days**

**The above quoted process is inclusive of all costs and applicable taxes and valid for sixty (60) days.**

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Contact No.

Mayor's permit No. \_\_\_\_\_

DTI or SEC Registration Certificate No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_





## Certificate of Non-Availability of Stocks (CNAS)

As of Wednesday, May 19, 2021

Total No. of Items: 253

Product Code	Product Description	UOM	Price
13111203-AC-F01	ACETATE	ROLL	847.82
47131812-AF-A01	AIR FRESHENER, aerosol type	Can	90.22
12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	Gallon	387.92
12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	66.56
42131601-AP01	APRON (DOH SPECS)	Piece	75.75
26111702-BT-A02	BATTERY, dry Cell, size AA	Pack	36.30
26111702-BT-A01	BATTERY, dry Cell, size AAA	Pack	19.73
26111702-BT-A03	BATTERY, dry Cell, size D	Pack	96.20
44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacit	Unit	9,534.72
44121612-BL-H01	BLADE, for general purpose cutter / utility knife	Tube	14.82
47131604-BR-S01	BROOM, soft, tambo	Piece	136.24
47131604-BR-T01	BROOM, stick, ting-ting	Piece	18.20
44101807-CA-C01	CALCULATOR, compact	Unit	346.85
13111201-CF-P02	CARBON FILM, legal	Box	208.52
47131829-TB-C01	CLEANER, toilet and urinal	Bottle	41.60
47131805-CL-P01	CLEANSER, scouring powder	Can	23.92
60121413-CB-P01	CLEARBOOK, A4	Piece	37.04
60121413-CB-P02	CLEARBOOK, legal	Piece	38.41
44122105-BF-C01	CLIP, backfold, 19mm	Box	8.76
44122105-BF-C02	CLIP, backfold, 25mm	Box	15.22
44122105-BF-C03	CLIP, backfold, 32mm	Box	22.36
44122105-BF-C04	CLIP, backfold, 50mm	Box	54.60
14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	Box	882.55
14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	Box	1,029.60
14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	Box	906.36
14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	Box	1,528.80
14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	Box	884.00
44121801-CT-R02	CORRECTION TAPE, 8m	Piece	11.68
46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	Piece	1,144.00
44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	Piece	33.43
44111515-DF-B01	DATA FILE BOX	Piece	77.20
44122011-DF-F01	DATA FOLDER	Piece	68.64
44103202-DS-M01	DATING AND STAMPING MACHINE	Piece	453.96
43211507-DSK001	DESKTOP FOR BASIC USERS	Unit	24,793.60

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43211507-DSK002	DESKTOP FOR MID-RANGE USERS	Unit	42,390.40
47131811-DE-B02	DETERGENT BAR, 140g		8.30
47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg		54.08
52161535-DV-R01	DIGITAL VOICE RECORDER	Unit	6,415.64
47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	Can	128.96
44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	6,947.20
44103109-BR-D06	Drum Cart, Brother DR-451CL,high yield 30000 pages	Cart	6,760.00
47131601-DU-P01	DUST PAN, non-rigid plastic	Piece	24.83
40101604-EF-G01	ELECTRIC FAN, industrial, ground type	Unit	1,109.68
40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	Unit	674.96
44121506-EN-D01	ENVELOPE, documentary, A4	Box	673.09
44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document		927.16
44121506-EN-X02	ENVELOPE, expanding, plastic	Piece	30.49
44121506-EN-M02	ENVELOPE, mailing	Box	378.20
44121504-EN-W02	ENVELOPE, mailing, with window	Box	433.68
44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard		10.30
60121534-ER-P01	ERASER, plastic/rubber	Piece	4.37
43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	Unit	2,598.84
46181702-FSH01	FACE SHIELD, direct splash protection	Piece	124.80
44122118-FA-P01	FASTENER, metal, non-sharp edges	Box	83.41
44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	Piece	86.04
44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4		11.13
44122018-FT-D02	FILE TAB DIVIDER, legal	Set	14.23
46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	Unit	1,144.00
43202010-FD-U01	FLASH DRIVE, 16 GB	Piece	167.44
47131802-FW-P02	FLOOR WAX, paste type, red	Can	309.76
44122011-FO-F02	FOLDER, fancy, with slide, legal	Bundle	311.88
44122011-FO-L02	FOLDER, L-type, legal	Pack	243.24
44122027-FO-P01	FOLDER, pressboard	Box	952.64
44122011-FO-T03	FOLDER, with tab, A4	Pack	279.00
44122011-FO-T04	FOLDER, with tab, legal	Pack	321.36
42132203-MG-G01	GLOVES, NITRILE	piece	3.07
31201610-GL-J01	GLUE, all purpose	Jar	71.50
42131711-HC-H01	HEAD COVER, disposable	Piece	2.60
44122008-IT-T01	INDEX TAB, self-adhesive, transparent	Box	56.68
44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	910.00
44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	1,601.60
44103105-CA-C04	INK CART, CANON CL-741,Colored	Cart	989.04
44103105-CA-C02	INK CART, CANON CL-811, Colored	Cart	1,029.60
44103105-CA-B04	INK CART, CANON PG-740, Black	Cart	754.00
44103105-CA-B02	INK CART, CANON PG-810, Black	Cart	780.00
44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	Cart	249.60
44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	Cart	249.60
44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	Cart	249.60

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44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	Cart	249.60
44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	Cart	795.60
44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	Cart	920.40
44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	Cart	366.08
44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	Cart	366.08
44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	Cart	641.68
44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	Cart	641.68
44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow,	Cart	641.68
44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	Cart	1,346.80
44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	Cart	756.08
44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	Cart	931.84
44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	Cart	1,786.72
44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	Cart	1,326.00
44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	Cart	1,326.00
44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	Cart	1,326.00
44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	Cart	366.08
44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	Cart	366.08
44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	Cart	366.08
44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	Cart	366.08
44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	Cart	312.00
44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	Cart	256.88
44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	Cart	256.88
44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	Cart	773.76
44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	Cart	950.56
44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	Cart	1,996.80
44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	Cart	1,996.80
44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	Cart	1,996.80
44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	Cart	1,996.80
44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	Cart	1,996.80
44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	Cart	3,016.00
44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	Cart	405.60
44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	Cart	405.60
44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	Cart	995.75
44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	Cart	995.75
44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	Cart	995.75
44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	Cart	4,956.60
44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	Cart	1,212.64
44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	Cse	1,212.64
44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	Cart	1,212.64
44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	Cart	1,644.24
44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	Cart	453.62
44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	Cart	453.62
44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	Cart	453.62
44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	Cart	741.28

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12171703-SI-P01	INK, for stamp pad	Bottle	31.52
10191509-IN-A01	INSECTICIDE, aerosol type	Can	139.36
46182008-KN-M01	KN95 FACE MASK	Piece	104.00
43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	41,392.00
39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	Piece	205.82
73101612-HS-L01	LIQUID HAND SOAP, 500mL	Bottle	102.96
14111609-LL-C01	LOOSELEAF COVER, legal	Bundle	794.96
44111515-MF-B02	MAGAZINE FILE BOX, large	Piece	41.60
44121708-MP-B01	MARKER, permanent, black, bullet type	Piece	8.98
44121708-MP-B02	MARKER, permanent, blue, bullet type	Piece	8.98
44121708-MP-B03	MARKER, permanent, red, bullet type	Piece	8.98
44121708-MW-B01	MARKER, whiteboard, black	Piece	13.38
44121708-MW-B02	MARKER, whiteboard, blue	Piece	13.38
44121708-MW-B03	MARKER, whiteboard, red	Piece	13.38
56101504-CM-B01	MONOBLOC CHAIR, beige	Piece	303.68
56101504-CM-W01	MONOBLOC CHAIR, white	Piece	301.60
56101519-TM-S02	MONOBLOC TABLE, beige	Unit	1,088.88
56101519-TM-S01	MONOBLOC TABLE, white	Unit	1,235.52
47131619-MP-R01	MOPHEAD, made of rayon	Piece	123.76
43211708-MO-O01	MOUSE, OPTICAL, USB connection type	Unit	111.30
45111609-MM-P01	MULTIMEDIA PROJECTOR	Unit	17,472.00
14111514-NP-S03	NOTE PAD, stick on, 3" x 3"		54.08
14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min		37.06
14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min		59.28
14111514-NB-S01	NOTEBOOK, stenographer	Piece	12.04
14111531-PP-R01	PAD PAPER, ruled, size: 216mm x 330mm (± 2mm)		29.12
44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	Box	7.76
44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	Box	13.78
44101603-PS-M01	PAPER SHREDDER	Unit	5,699.20
14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	REAM	98.26
14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	Ream	118.46
14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	REAM	136.66
14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	REAM	127.71
44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	202.67
44121706-PE-L01	PENCIL, lead, with eraser	Box	20.79
55121905-PH-F01	PHILIPPINE NATIONAL FLAG	Piece	284.84
43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	Unit	9,191.52
43212105-PR-L01	PRINTER, laser, monochrome	Unit	724.88
46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	Piece	156.00
44101602-PU-P01	PUNCHER, paper, heavy duty	Piece	150.80
47131501-RG-C01	RAGS, all cotton	Bundle	53.82
14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min		70.72
14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min		101.92
44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#6750), Black	Cart	77.43

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44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	Cart	736.32
44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	Cart	77.94
44122037-RB-P10	RING BINDER, plastic, 32mm	Bundle	239.79
44122101-RU-B01	RUBBER BAND, No. 18	Box	100.05
41111604-RU-P02	RULER, plastic, 450mm	Piece	17.68
44121618-SS-S01	SCISSORS, symmetrical	Pair	40.56
47131602-SC-N01	SCOURING PAD	Pack	112.32
42131608-SC-S01	SHOE COVER, disposable	Pair	8.32
60121524-SP-G01	SIGN PEN, black	Piece	20.26
60121524-SP-G02	SIGN PEN, blue	Piece	20.26
60121524-SP-G03	SIGN PEN, red	Piece	20.26
44121905-SP-F01	STAMP PAD, felt	Piece	34.95
44121613-SR-P01	STAPLE REMOVER, plier type	Piece	24.90
31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	Box	19.76
31151804-SW-S01	STAPLE WIRE, standard	Box	22.41
42131612-MS-G01	SURGICAL GOWN	Piece	192.00
42131713-SM-M01	SURGICAL MASK, 3-ply	Piece	2.44
44121605-TD-T01	TAPE DISPENSER, table top	Unit	64.20
31201502-TA-E01	TAPE, electrical	Roll	18.67
31201503-TA-M01	TAPE, masking, 24mm	Roll	54.60
31201503-TA-M02	TAPE, MASKING, 48mm	Roll	106.60
31201517-TA-P01	TAPE, packaging, 48mm	Roll	22.36
31201512-TA-T01	TAPE, transparent, 24mm	Roll	10.09
31201512-TA-T02	TAPE, transparent, 48mm	Roll	19.97
14111704-IFPT01	TISSUE, interfolded paper towel	Pack	34.84
14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	Pack	86.84
44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	Cart	3,567.20
44103103-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	5,080.40
44103103-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	8,569.60
44103103-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	8,569.60
44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	8,569.60
44103103-CA-B00	TONER CART, CANON CRG 324 II	Cart	13,399.36
44103103-HP-B12	TONER CART, HP CB435A, Black	Cart	3,380.00
44103103-HP-B14	TONER CART, HP CB540A, Black	Cart	3,337.36
44103103-HP-B18	TONER CART, HP CE255A, Black	Cart	7,332.00
44103103-HP-B21	TONER CART, HP CE278A, Black	Cart	3,952.00
44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	Cart	3,432.00
44103103-HP-B23	TONER CART, HP CE310A, Black	Cart	2,614.56
44103103-HP-C23	TONER CART, HP CE311A, Cyan	Cart	2,542.80
44103103-HP-Y23	TONER CART, HP CE312A, Yellow	Cart	2,542.80
44103103-HP-M23	TONER CART, HP CE313A, Magenta	Cart	2,542.80
44103103-HP-B24	TONER CART, HP CE320A, Black	Cart	2,916.16
44103103-HP-C24	TONER CART, HP CE321A, Cyan	Cart	3,072.16
44103103-HP-Y24	TONER CART, HP CE322A, Yellow	Cart	3,072.16

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44103103-HP-M24	TONER CART, HP CE323A, Magenta	Cart	3,072.16
44103103-HP-B25	TONER CART, HP CE390A, Black	Cart	8,476.00
44103103-HP-C26	TONER CART, HP CE401A, Cyan	Cart	10,193.04
44103103-HP-M26	TONER CART, HP CE403A, Magenta	Cart	10,193.04
44103103-HP-B28	TONER CART, HP CE505A, Black	Cart	4,466.80
44103103-HP-B34	TONER CART, HP Q2612A, Black	Cart	3,900.00
44103103-HP-B48	TONER CART, HP Q7553A, Black	Cart	4,399.20
44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	Cart	3,406.00
44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	Cart	2,350.40
44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	Cart	2,875.58
44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	Cart	7,259.20
44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	Cart	3,458.00
44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	Cart	3,962.24
44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	Cart	3,044.08
44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	Cart	5,787.60
44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	Cart	5,200.00
44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	Cart	8,606.00
44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	Cart	3,241.70
44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	Cart	4,056.00
44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	Cart	10,051.00
44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	Cart	13,156.00
44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	Cart	2,901.60
44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	Cart	2,953.60
44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	Cart	2,953.60
44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	Cart	7,056.40
44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	Cart	8,846.24
44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	Cart	8,846.24
44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	Cart	8,846.24
44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	Cart	3,429.78
44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	Cart	4,043.83
44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	Cart	4,043.83
44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	Cart	4,043.83
44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	Cart	4,440.80
44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	Cart	7,441.20
44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	Cart	5,616.00
44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	Cart	7,472.40
44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	Cart	5,616.00
44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	Cart	7,472.40
44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	Cart	5,616.00
47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	Pack	134.68
31151507-TW-P01	TWINE, plastic	Roll	58.24
47121702-WB-P01	WASTEBASKET, non-rigid plastic	Piece	27.96
60121124-WR-P01	WRAPPING PAPER, kraft	Pack	154.84

*\*This certificate is valid within fifteen (15) days upon the date of issuance; Items indicated above are currently not available from the Procurement Service and agency may procure thru other sources in accordance with 2016 Revised*

***This is a computer-generated document and it does not require signature.***

***Date Generated: May 19, 2021***







Item	Quantity	Estimated unit price	Estimated Cost
Multipurpose, Legal	4,500	200.00	900,000.00
Multipurpose, A4	500	130.00	65,000.00
Estimated total cost			<b>965,000.00</b>

PS Price	
Multipurpose, Legal	118.46
Multipurpose, A4	98.26