TO: ALL INTERESTED CANTEEN CONCESSIONAIRES

RE: INVITATION TO PARTICIPATE AS SUPREME

CANTEEN CONCESSIONAIRE

DATE: 28 March 2022

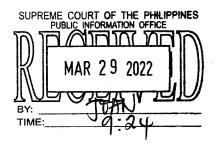
The Supreme Court Special Canteen Committee (SCSCC) will be conducting a Modified Public Bidding for Two (2) Supreme Court Canteen Concessionaires for Two (2) Years 2022-2024.

All interested canteen concessionaires are invited to participate by submitting their Letter of Intent at the 4th Floor Office of Administrative Services, Centennial Building, Supreme Court of the Philippines, Padre Faura St., Ermita Manila, until **06 May 2022**.

The letter of intent must be accompanied by the requested supporting documents in order to be shortlisted for food tasting, the schedule of which shall later be determined by the Committee.

Please direct any inquiries or clarification to the SCSCC Secretariat at (02) 552 9689. A hard copy of the Terms of Reference for Supreme Court Canteen Concession will be furnished upon request.

ATTY. ELME'S DG. ELERIA
PHILJA Chief of Office for Administration
Chairperson, SC Special Canteen Committee





SUPREME COURT SPECIAL CANTEEN COMMITTEE

NAME:			
COMPANY NAME:			
	CHECKLIST FOR EVALUA	TION	
(Non-Discretionary Pass/Fail) ¹			
A.BASIC QUALIFICATION		YES	NO
1. License to o	perate as canteen concessionaire/s		
2. Sworn Affic	2. Sworn Affidavit that it is or had been in the		
canteen/restaurant/catering operation business for at least two (2) years		ast	
3. One (1) Cer	3. One (1) Certification or recognition of Satisfactory Service		
from previous (2) years	from previous client/s including the Court for the last two (2) years		
B. LEGAL/TECHNICAL REQUIREMENTS		YES	NO
1. Letter of Int	ent/Proposal		
2. Registration	2. Registration Certificate from the Securities and Exchange		
Commission (SEC) or Department of Trade and Industry		try	
(DTI) or Cooperative Development Authority (CDA)			
3. Current Mayor's Permit			
4. Sanitary Per	4. Sanitary Permit		
5. Audited Financial Statements stamped as "received" by		by	
the Bureau o			
accredited and authorized institutions, for the last two (2)			
years			
C. FOOD TASTE	TEST		
CRITERIA FOR I	EVALUATION	PERCENTAGE	RATING
1. Taste		30%	
2. Freshness		20%	
3. Set-up/Prese	Set-up/Presentation 20%		
4. Price		30%	
TOTAL RATING:		100%	
EVALUATED BY	: PRINTED NAME O		E

¹ Absence of one (1) document a ground for disqualification